

## MINUTES FORM

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DATE 1/15/87MINUTES OF Meeting of Cemetery Commissioners

TOWN CLERK, ACTON

Meeting posted: X yes,    noDate: Dec. 9, 1986 Time: 7:30p.m. Place: Office Bldg.-Woodlawn

Members present: H. Tuttle, E. Bailey, W. Mowry

also present: S. Kennedy, N. Howell, D. Lee

1. Minutes of November 11, 1986 meeting presented and corrected.

Voted: unanimously to accept the minutes as corrected.

2. Mount Hope Building Update

All electricity taken out - not even a panel.

All plumbing taken out - keep that portion of the floor open.

Builder will be responsible for water &amp; electricity at site.

We will be trying to build the whole shell, three sides split-face block, one side plain cement block. If further cuts are necessary, two sides will be plain cement block.

Bids will go out a few weeks before Town Meeting.

Approximately \$93,000. left of the \$100,000 appropriated.

3. Articles have to be in by December 15, 1986

Discussed sending a letter to Don Johnson and the Selectmen about an Article in the Town Warrant for additional funds for construction of the building at Mount Hope Cemetery.

Voted: unanimously to write letter requesting an Article in the Town Warrant for the additional funds needed to construct the building at Mount Hope Cemetery.

4. Article re: transfer of \$3,000. from the Cemetery Land Fund to be used by the Commissioners to develop new sections at Woodlawn and Mount Hope Cemeteries.

Voted: unanimously to submit the Article.

5. Discussion of Cemetery Maintenance Man Position &amp; Wages

When job description was written, no one came to our department to see our operation or what the job entails.

Job description was written as if to describe a less diligent operation.

Telling the men that they are over-qualified because they are doing what is required of them, reinforces their feeling that their job description is inaccurate or that there should be another job description at a higher level.

6. Information

- A. Barre Granite will pay one-half of the layout design for a monumented cremation /baby section.
- B. Mr. Klemmer's request to have dead trees overhanging his property removed, has been taken care of.
- C. Snyder land - Stewart has talked with him over the phone, will go over to see him tomorrow.

- D. Shed roof - Woodlawn -- has been reshingled.
- E. Anita Dodson - slate markers -- no answer yet as to how to preserve them. Bill Griswold from Conn. is sending information to us. All slate stones should be photographed and all information taken from them for our records. Could we use an intern or history or preservation student? Would Historical Commission hire him?
- 7. Discussed need to review rates, showed Bill Tate's breakdown as basis to go by.
- 8. Town Christmas party on December 18, 1986.
- 9. Next meeting - Tuesday, January 13, 1987.
- 10. Meeting adjourned 9:30 p.m.