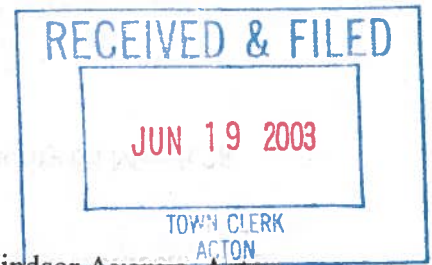


ACTON HOUSING AUTHORITY



Minutes of the Regular Meeting, April 8, 2003, 4:30 PM at 68 Windsor Avenue, Acton, MA.

Attendance: James Eldridge, Joseph Nagle, Jean Schoch. Naomi McManus/ Acton Housing Authority

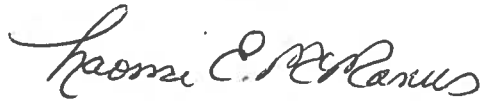
Guest: Erin O'Brien Bettez, Todd Fenniman

- 1). James Eldridge, Chair, called the Regular Meeting to order at 4:30 PM.
- 2). Joseph Nagle moved to approve the minutes of the Regular Meeting of March 4, 2003. Jean Schoch seconded the motion and all members voted in favor.
- 3). Joseph Nagle moved to approve Voucher # 222 in the amount of \$240,905.84. Jean Schoch seconded the motion and all members voted in favor.
- 4). Executive Director's Report
 - A). The Board reviewed a Legislative Alert from MassNahro regarding Romney's proposed State budget for housing.
 - B). The Executive Director discussed with the Board the need to write off a tenant's rent who had been evicted from the Authority's State Family Housing Program due to domestic violence. Jean Schoch moved that the Board voted to write off \$4,436. The Joseph Nagle seconded the motion and all members voted in favor of the motion.
 - C). The State Auditors began their annual audit of the Authority on March 28, 2003.
- 5). Old Business
 - A). The Board was informed that the Agreement for Judgement and Stipulation for Windsor Green's parking lot has been filed in Middlesex Superior Court.
 - B). The Board reviewed Forsite Engineering's proposal for engineering services for Windsor Green's parking lot. Jean Schoch moved to authorize the Executive Director to sign Forsite Engineering Associates Proposal in the amount of \$6,620. Joseph Nagle seconded the motion and all the members voted in favor.
- 6). New Business
 - A). James Eldridge informed the Board that he had to resign his position as a Commissioner due to his additional responsibilities as a State Representative. The Board accepted his resignation.
 - B). The members discussed with Erin Bettez and Todd Fenniman the responsibilities of a Board Member. Ms. Bettez expressed her interest and

willingness to serve as a member by filling out Mr. Eldridge vacancy until the next Town election. Mr. Fenniman was not sure whether the time commitments of his law practice would interfere with his ability to serve on the Board. He stated he would evaluate his ability to serve and inform the Board of his decision.

7). The Regular Meeting adjourned at 5:45 PM.

Respectfully submitted,

A handwritten signature in cursive script, reading "Naomi E. McManus".

Naomi E. McManus
Executive Director