

ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting, July 23, 2002, 4:30 PM at 68 Windsor Avenue, Acton, MA

Present: Claire Kostro, Joseph Nagle, Dennis Sullivan. Naomi McManus/Acton Housing Authority

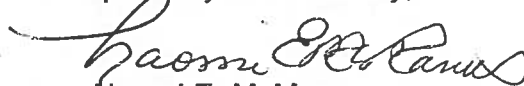
Absent: James Eldridge, Jean Schoch

Guest: Martin Segal, resident Windsor Green

- 1). Joseph Nagle, Vice Chairman, called the Regular Meeting to order at 4:30 PM.
- 2). Claire Kostro moved to approve the minutes of the Regular Meeting of May 14, 2002 and the amended minutes of the Special Meeting of June 11, 2002. Dennis Sullivan seconded the motion and all members voted to approve.
- 3). Executive Director's Report
 - A). The Executive Director reviewed the current status of Windsor Green's proposed parking lot. To date the Zoning Board of Appeals has not written their Orders of Condition for the permitting of the parking lot.
 - B). Martin Segal met with the Board to discuss his concern regarding the prejudice of some people living at Windsor Green and the need to reach out to the residents who have immigrated from another country. The Board requested that the Executive Director rewrite a letter she had written in the early 90's in which she spoke of the perception of prejudice among the elderly residents living at McCarthy Village and Windsor Green.
 - C). The Executive Director's letter that was sent to Senator Pam Resor and Representative Cory Atkins regarding the proposed State Housing budget cuts was noted.
 - D). The Board discussed using the services of Locate Plus, a company that would provide confidential information about perspective clients. The Board expressed concern and felt the Authority's ability to do CORIs on perspective clients was sufficient at this time.
 - E). The Commonwealth of Massachusetts Office of Campaign & Political Finance's memo stating that appointed or elected officials can not speaking or acting in support of ballot questions was noted.

- F). The State Auditor's report for audit period January 1, 2001 to December 31, 2001 was reviewed. It was noted that there were no Findings.
- G). It was noted that the Town of Acton is Housing Certified under Executive Order 418 for period ending June 30, 2002.
- H). The Town of Acton has submitted a letter requesting funds from the joint Massachusetts Housing Partnership (MHP)/Department of Housing & Community Development (DHCD) pilot program for the development of affordable housing in the Towne School.
- I). Nancy Tavernier's response to the School Committee's questions regarding the Towne School project was reviewed.
- J). It was noted that the Acton Housing Authority would monitor the three- (3) affordable units at Robbins Brook annually.
- K). United Way's letter informing the Authority that it has been granted \$3,500 for the funding of its 2002-2003 programs was discussed.
- L). The Executive Director reviewed with the Board her plans regarding the State's Early Retirement Bill.
- 4). New Business
- A). The Board reviewed the proposed adoption of DHCD's Regulations regarding Housing Production and Replacement Program 760 CMR 55.00.
- B). The Board discussed the Acton Community Housing Corporation's (ACHC) memo to the Planning Board regarding the gift of land for affordable housing by an Acton resident and the possibility that the owner of Robbins Brooks Estates' donation toward the development of "affordable housing" could be used together to provide two (2) units on the site.
- 5). The Regular Meeting adjourned at 6:30 PM.

Respectfully submitted by,



Naomi E. McManus
Executive Director