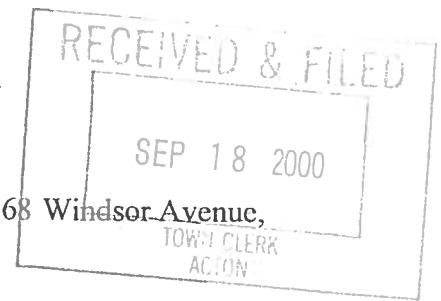


ACTON HOUSING AUTHORITY



Minutes of the Regular Meeting, August 22, 2000, 4:30 PM at 68 Windsor Avenue,
Acton, MA

Present: Diane Poulos Harpell, Claire Kostro, Joseph Nagle. Naomi McManus/Acton
Housing Authority

Absent: Jean Schoch, Dennis Sullivan

- 1). Diane Poulos Harpell, Vice Chairman, called the Regular Meeting to order at 4:30PM.
- 2). Joseph Nagle moved to approve the minutes of the Regular Meeting of July 11, 2000. Diane Poulos Harpell seconded the motion and all members voted in favor.
- 3). Diane Poulos Harpell moved to approve Voucher # 190 in the amount of \$170,897.71. Claire Kostro seconded the motion and all members voted in favor of the motion.
- 4). Executive Director's Report
 - A). Board informed that the Grievance Hearing for a family living at McCarthy Village will be held in the living room of Windsor Green's community building at 2:00 PM on August 24, 2000.
 - B). Board informed that the Executive Director has given notice to elderly Windsor Green tenant to vacate his unit. This action was taken because the tenant is at risk living independently as well as the damage he has caused to his apartment.
 - C). The elderly Windsor Green residents who requested that they be moved to another unit due to the noise caused by their neighbor's oxygen machine have been offered another unit at Windsor Green.
- 5). Old Business
 - A). The Town Selectmen have granted the Authority a waiver from the Town's Annual Master Box Fee for Windsor Green and McCarthy Village.
 - B). Board reviewed Senator Kennedy's support letter written to HUD requesting that the Authority's application for additional Section 8 Vouchers be approved.
- 6). New Business
 - A). Board reviewed the Planning Department's request in which they asked for volunteers from the community to be part of a Planning Committee to oversee and steer the East Acton Village Plan.

B). Claire Kostro moved to approve the following net income limits by household for determining admission for state-aided programs as set by the Department of Housing & Community Development (DHCD):

ONE	TWO	THREE	FOUR	FIVE	SIX	SEVEN	EIGHT
35,150	40,150	45,200	50,200	54,200	58,250	62,250	66,250

Diane Poulos Harpell seconded the motion and all the Board Members approved the motion.

C). The Board informed that DHCD has asked all State Housing Authorities to approve a new Grievance Procedure that is in compliance with the provisions of 760 CMR 6.08 (4). The Executive Director provided a draft for the Board to review for adoption at the next Regular Meeting.

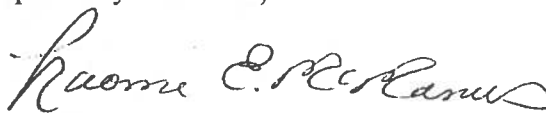
D). The Board was given a draft of the Authority's revised Section 8 Administrative Plan for review and adoption. The Board will review for adoption at the next Regular Board Meeting.

E). The Executive Director has sent a letter of interest to DHCD notifying them that the Authority would like to participate in the Rent Escrow Pilot Program.

F). United Way has awarded the Authority funding in the amount of \$4,840.00 to cover the expenses incurred in the operation of the Authority's Parent Aide Mentor Program and the nine (9) month Women's Support Group.

7). The Regular Meeting adjourned at 5:30 PM. The next Regular Meeting was scheduled for September 12, 2000 at 4:30 PM.

Respectfully submitted,



Naomi E. McManus
Executive Director