



ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting, November 9, 1998, 6:30 pm at 68 Windsor Avenue, Acton MA.

Present: Diane Poulos Harpell, Claire Kostro, Jean Schoch, Naomi E. McManus/Acton Housing Authority

Absent: Dean Cavaretta, Joseph Nagle

- 1). Jean Schoch called the Regular Meeting to order at 6:30 pm.
- 2). Diane Poulos Harpell moved to approve the amended Minutes of the Regular Meeting of October 19, 1998. Claire Kostro seconded the motion and all members voted in favor.
- 3). Claire Kostro moved to approve Voucher # 169 in the amount of \$187,334.45. Diane Poulos Harpell seconded the motion and all members voted to approve.
- 4). New Business
 - A). The Executive Director discussed the Budget Revision to the Authority's 1998 Annual Operating Budget. After the Board reviewed the Budget Revision, Claire Kostro moved that the proposed Operating Budget for State-aided Elderly and Family Housing, of the Acton Housing Authority Chapter 400-1 for fiscal year ending 12/31/98 Showing Total Operating Receipts of: \$436,800 and Total Operating Expenditures of: \$474,920 thereby requesting a subsidy of \$38,120 be submitted to the Department of Housing and Community Development for its review and approval. Diane Poulos Harpell seconded the motion, which upon roll call vote was passed by vote of 3 to 0.
 - B). The Executive Director discussed Nashoba Paving's repair/repaving bill in the amount of \$4,323.00 for work completed at Windsor Green. Based on the recommendations of the Authority's Fee Accountant and the Executive Director, Diane Poulos Harpell moved to authorize payment from the Authority's Section 8 Operating Reserve Account. Claire Kostro seconded the motion and all Members voted in favor.
 - C). Based on the Executive Director's recommendation Diane Poulos Harpell moved to authorize the purchase of a holiday tree from the Authority's Planning and Development fund. The tree will be on display with other trees at the Town's Festival of Trees event held in December.
- 5) Old Business

The Executive Director informed the Members that Claire Kostro was reappointed as the State Member to the Board by the Department of Housing and Community Development.
- 6). The Regular Meeting adjourned at 7:30 pm. The next Regular Meeting was rescheduled from November 16, 1998 to November 30, 1998 at 7:30 pm.

Respectfully submitted,

Naomi E. McManus
Naomi E. McManus, Executive Director