



ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting, June 2, 1997. 7:30 pm at 68 Windsor Avenue, Acton, MA

Attendance: Dean Cavaretta, Claire Kostro, Jean Schoch. Naomi McManus/Acton Housing Authority

Absent: Tom Dill, Diane Poulos Harpell

- 1). Jean Schoch, Vice Chairman, called the Regular Meeting to order at 7:30 pm.
- 2). Dean Cavaretta moved to approve the Minutes of the Regular Meeting of May 19, 1997 as amended. Claire Kostro seconded the motion and all Members voted to approve.
- 3). Dean Cavaretta moved to approve Voucher # 152 in the amount of \$167,075.85. Claire Kostro seconded the motion and all Members voted to approve.
- 4). Executive Director's Report
 - A). The Board discussed the Planning Board's Public Hearing for Bellows Farms. It was noted that there are five (5) First Time Homebuyers homes currently being proposed for the development.
 - B). Discussion of the water runoff problem in the playground area at McCarthy Village followed. It is believed the abutting property currently under construction has caused the water runoff problem. The Town Engineer has visited the site and has agreed to contact the Developer of the abutting property to request the runoff problem be corrected. The Town Engineer will also contact the Acton Water Department and request they re-grading the area where they connected McCarthy Village's water lines to the abutting development.
 - C). Final discussion and approval of the revised AHA's Fact Sheet was deferred until the next Regular Board Meeting.
 - D). Discussion followed regarding the need to contact State Legislators and encourage their support of additional monies for the operation of Local Housing Authorities.
 - E). Discussion followed regarding the State's Wage & Bank Matching Program. Based on the program the Executive Director has identified seven (7) tenants whose files show a income discrepancy when compared to the State's Department of Revenue's files for 1995. The Executive Director has held Private Conference with each of the tenants to discuss the discrepancies. All the tenants are willing to enter into a formal agreement with the Authority to repay the monies owed.

F). The Executive Director informed the Board that she will be back to Small Claims Court tomorrow with a past 705 tenant who owes back rent of \$1086.00. The E.D. believes the Court will require the tenant to sign a Repayment Agreement.

5). Old Business

A). Board Members were asked to sign and return the statement acknowledging receipt of the Regulations Prescribing Standards of Conduct For Public Officials.

B). Jean Schoch, Vice Chairman, signed the Authority's Section 8 Mainstream application for Certificates to house 15 handicapped individuals.

C). Dean Cavaretta requested additional information regarding the formal Payment in Lieu of Taxes agreement signed between the Town and AHA.

6). New Business

The Board was informed of the proposed regulations for Modernization and Development for State Aided Housing and Privacy & Confidentiality.

7). Regular Meeting adjourned at 8:45 pm. The next Regular Meeting was tentatively scheduled for June 16, 1997 at 7:30 pm.

Respectfully submitted.



Naomi E. McManus
Executive Director