



ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting, June 3, 1996, 7:30 pm, at 68 Windsor Avenue, Acton, MA.

Present: Tom Dill, Diane Poulos Harpell, John Noun, Jean Schoch, Wanda Sharpe. Naomi McManus/AHA.

- 1). Tom Dill, Chairman, called the Regular Meeting to order at 7:30 pm.
- 2). Jean Schoch moved that the Minutes of the Regular Meeting of May 6, 1996 be approved as amended. John Noun seconded the motion and all members voted in favor.
- 3). Jean Schoch moved that Voucher #140 in the amount of \$136,626.50 be approved. John Noun seconded the motion and all members voted to approve.
- 4). Executive Director's Report
 - A). Meadowbrook Condominiums
Board informed that the Trustees have decided to render a Special Assessment to cover the cost of replacing the failed septic system. AHA's Special Assessment will be \$2,848.00 for each unit or a total of \$5,696 for two condo units, payment due July 1, 1996.
 - B). Yankee Village Condominiums
Letter from the President of the Trustees to the AHA's Executive Director regarding the Executive Director's request to call a joint meeting between two disputing residents living at Yankee Village. The Trustees' letter stated they would not call a joint meeting but encouraged the AHA to get together with the two residents to work out the differences.
 - C). Parenting Workshop
Update on the AHA's Special Workshop on Parenting Information was discussed.
 - D). McCarthy Village
The Executive Director's letter to the residents informing them that a consulting company would be conducting a pre-blasting survey on May 29, 1996. The blasting will be done on an abutting piece of property to McCarthy Village.
 - E). HUD's NOFA for Family Unification Program was discussed. The Executive Director stated the Authority did not have the staff to develop a new housing program and therefore recommended not applying.
 - F). NAHRO's memo regarding the funding of EOCD's housing budget by the Legislature for fiscal year 1997 was discussed.

G). Planning and Development Funds

The Executive Director asked the Board to approve that the refreshment expense of \$73.08 for Barbara Yates' retirement party be taken from the Planning and Development account. John Noun moved to approve the expense from the Planning and Development account. Wanda Sharpe seconded the motion and all members voted to approve.

5). Old Business

A). Strategies for Crisis Communication was discussed amongst the Board Members. It was the sense of those present that in the event of a crisis the Executive Director will be the designated spokesperson for the Authority.

B). Gas conversion at Windsor Green

Executive Director informed the Board she has contacted John Roderick of the Boston Gas Co. regarding the cost savings if the complex was converted from electric to gas.

6). New Business

A). The Executive Director reviewed HUD's letter informing the Authority of a new ACC for the expiring ACC Project No. MA057CE007. The new ACC Project No. MA057CE0025 Annual Budget Authority will be increased \$85,020 and the Budget Authority will increase \$170,040.

John Noun moved that the Chairman be authorized to sign the new Section 8 ACC. Jean Schoch seconded the motion and all members voted to approve.

7). The Regular Meeting adjourned at 8:45 pm. The next Regular Meeting was scheduled for June 17, 1996.

Respectfully submitted,



Naomi E. McManus
Executive Director