



**ACTON HOUSING AUTHORITY**

Minutes of the Regular Meeting, October 7, 1996, 7:30 pm at 68 Windsor Avenue, Acton, MA.

Attendance: Tom Dill, Diane Poulos Harpell, Jean Schoch. Naomi McManus/Acton Housing Authority.

Absent: John Noun, Wanda Sharpe

- 1). Tom Dill, Chairman, called the Regular Meeting to order at 7:30 pm.
- 2). Jean Schoch moved that the Minutes of the Regular Meetings of August 19, 1996, September 9, 1996 and September 23, 1996 be approved. Diane Poulos Harpell seconded the motions and all members voted in favor.
- 3). Jean Schoch moved that Voucher # 143 in the amount of \$159,774.30 and Voucher # 144 in the amount of \$155,479.07 be approved. Diane Poulos Harpell seconded the motions and all members voted in favor.
- 4). Tom Dill asked that the minutes of the meeting reflect the Board's acknowledgement of Barbara Yates' thank you letter to the contributors of the Doli Atamian Campership Program. Several of the Board Members commented on the packet of information that accompanied their individual thank you letter.
- 5). Executive Director's Report
  - A). The Executive Director asked that Board Members interested in attending NAHRO's Annual Fall Conference on November 18th and 19th to contact the Authority's office with their request.
  - B). As an owner of a Chevrolet truck the Authority has been named as a member of a Class Action Suite against Chevrolet Company.
  - C). MMDT's interest rate for September was 5.28%.
  - D). United Way's Community Night held on September 29th was very successful. The Executive Director had an information table at the event.
  - E). Colonial Pines' memo informing unit owners of several common area repairs was noted.
- 6). Old Business
  - A). The Authority's Section 8 application to HUD for the FSS Coordinators salary was noted.

B). The AHA has submitted a request to HUD to increase the FMRs in the Acton and Boxboro area.

C). Based on the recommendation of the Executive Director Jean Schoch moved that the Board vote to approve a minimum rent of \$25.00 be charged to all Section 8 Certificate and Vouchers Holders. Diane Poulos Harpell seconded the motion and all members voted to approve.

D). Jean Schoch moved that the Chairman be authorized to sign the Request for Response Contract Authorization Form. Diane Poulos Harpell seconded the motion and all members voted in favor. Tom Dill appointed Jean Schoch as Acting Secretary for the meeting in order that she could attest to his signature.

7). The Regular Meeting adjourned at 8:30 pm. The next Regular Meeting was scheduled for October 21, 1996 at 7:30 pm.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Naomi E. McManus".

Naomi E. McManus  
Executive Director