

ACTON HOUSING AUTHORITY

Minutes of the Special Meeting, November 26, 1996, 8:30 am at 68 Windsor Avenue. Acton. Ma

Attendance: Tom Dill. Diane Poulos Harpell, Jean Schoch. Naomi McManus/ Acton Housing Authority

- 1). Tom Dill. Chairman. called the Special Meeting to order at 8:30 am. Tom Dill appointed Diane Poulos Harpell acting Secretary for the Special Meeting.
2). The Executive Director reviewed with the Board the Authority's 1997 Annual Operating Budgets.

MOTION: Jean Schoch moved that the proposed Operating Budget for State-aided Elderly/Family Housing, of the Acton Housing Authority, (Chapter 200/667/705/689/707), Program No 4001 for FY ending 12/31/97, showing Total Operating Receipts of \$385,300 and Total Operating Expenditures of \$ 470,372, thereby requesting a subsidy of \$85,572 be submitted to the Division of Housing and Community Development for its review and approval. Diane Poulos Harpell seconded the motion which, upon roll-call vote, was passed by a vote of 3 to 0.

MOTION: Jean Schoch moved that the proposed Operating Budget for State-aided Rental Assist. Housing, of the Acton Housing Authority, (Chapter 200/667/705/689/707), Prog Numb MRVP for fiscal year ending December 31, 1997, showing Total Operating Receipts of \$ 5,275 and Total Operating Expenditures of \$ 6,409, thereby requesting a subsidy of \$ __-0- be submitted to the Division of Housing and Community Development for its review and approval. Diane Poulos Harpell seconded the motion which, upon roll-call vote, was passed by a vote of 3 to 0.

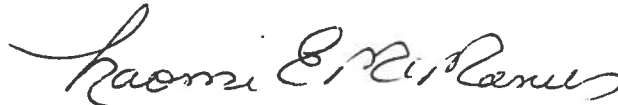
MOTION: Jean Schoch moved that the proposed Operating Budget for State-aided Handicap Housing, of the Acton Housing Authority, (Chapter 200/667/705/689/707), Program Number 689-1 for fiscal year ending 12/31/97, showing Total Operating Receipts of \$20,332 and Total Operating Expenditures of \$ 20,332, thereby requesting a subsidy of \$ __-0- be submitted to the Division of Housing and Community Development for its review and approval. Diane Poulos Harpell seconded the motion which, upon roll-call vote, was passed by a vote of 3 to 0.

3). The Board discussed renewing the Authority's Fee Accountant's contract for the next two years. Diane Poulos Harpell requested that the Board renew the Fee Accountant's contract for one year and to request proposals in September of '97 from other accounting firms to make sure the rates charged are comparable with other accounting firms. Diane stated that the Authority was pleased with the fee accountant's services but it had been twenty years since bids were solicited.

Diane Poulos Harpell moved that the Chairman be authorized to sign the Fee Accountant's contract for one year and that bids be solicited from accounting firms in September of '97. Jean Schoch seconded the motion and all members voted in favor

4). Special Meeting adjourned at 9:00 am. Next Regular Meeting was scheduled for December 2, 1996 at 7:30 pm.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Naomi E. McManus".

Naomi McManus
Executive Director