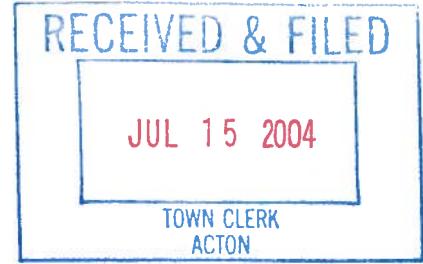


# Selectmen's Minutes

## May 10, 2004

### 7:00 P.M.



Present, F. Dore' Hunter, Peter Ashton, Trey Shupert, Robert Johnson, Walter Foster, Town Manager and Assistant Town Manager. Meeting was televised.

### CITIZEN'S CONCERNS

NONE

### SEWER COMMISSIONER'S REPORT

NONE

### PUBLIC HEARINGS & APPOINTMENTS

**INTRODUCE NEW DPW DIRECTOR** - Don introduced Bruce Stamski to the Board as Acton's DPW Director.

**ADAM POWERS – SNOW PLOWING CONCERN** – Mr. Powers did not appear before the Board and the Certified Letter was refused and returned to the Manager's Office as "Return to Sender".

**SITE PLAN SPECIAL PERMIT #03/09/2004-396, MARGARET NAZZARO 253 ARLINGTON STREET** BOB JOHNSON – Moved to continue to 7:45 June 14<sup>th</sup>. TREY SHUPERT – Second. UNANIMOUS VOTE.

**WOODLANDS AT LAUREL HILL LLC** – Joel Konn described the project. They are hiring local engineers and will have 296 housing units with 493 parking spaces. They will have a club house and a pool. They have gone before ACHC and Dept. Heads were present for them to hear their/town concerns.

They will be providing all services such as plowing, trash compacting and rubbish removal. They will be private; the streets will remain private and maintained by them.

Trey asked about units with full accessibility for handicapped . He wanted to know about the affordability and the mix between the two sizes. Joel said that the Handicapped and affordable will be equally distributed throughout the project.

Peter asked about the ACHC memo and had he seen it. They are reviewing the income limits. They are planning on building 294 units in Acton. No age restrictions, Peter asked about the effect on the school use. They said less than 40 new students.

Bob asked about Durkee Lane and its location close to the current retail use. Bob wanted to know where the rail right of way is. He further asked about the small triangle. They have not made a decision in that regard yet.

**CONSULTANT FOR AFFORDABLE UNIT SALE.** Nancy Tavernier said that now they need to spend more due to the market rate conditions. \$3,000 is the new market price. PETER ASHTON Moved to approve. BOB JOHNSON - Second. UNANIMOUS VOTE

# **TOWN MANAGER'S REPORT**

JULY 4<sup>TH</sup> – Don reported that there will be no fireworks this year.

Don reported on 2020 and Capital Investment and has reduced it to writing and to share with staff to see where the priorities shake out. Dore' asked that the list include the three groups. Bob noted item 3 is in conflict with 5.

2020 when is the next meeting? Trey will not be here on the 14<sup>th</sup>.

Playing Field Plans – School Street – Don said that we would try to do some earth moving. Walter wanted recreation to present a plan for School Street.

Home Owner FEMA -Those residents that had their cellars pumped out during the Heavy rains on April 1st were sent the materials for reimbursement developed by FEMA and MEMA.

## **EXECUTIVE SESSION**

Bob Johnson –Move to go into Executive Session for the purpose of discussing real property. PETER ASHTON – Second. All AYES

Chen

Christine Joyce  
Recording Clerk

B. Bell  
Clerk  
July 12, 2001  
Date

May 7, 2004

**TO:** Board of Selectmen, Sewer Commissioners  
**FROM:** F. Dore' Hunter, Chairman  
**SUBJECT:** Selectmen and Sewer Commissioners Report

**May 10, 2004**  
**MEETING BEGINS AT 7:00 P.M.**

**I. CITIZEN'S CONCERNS**

**II. SEWER COMMISSIONERS' BUSINESS**

**III. PUBLIC HEARINGS & APPOINTMENTS**

1. **7:05 INTRODUCTION OF NEW STAFF MEMBER** – Bruce Stamski, our recently appointed Director of Public Works will be in to meet the Board.
2. **7:15 ADAM POWERS** – Mr. Powers has been invited to discuss his concerns regarding snow plowing with the Board.
3. **7:30 SITE PLAN SPECIAL PERMIT #03/09/04-396.– MARGARET NAZZARO, 253 ARLINGTON STREET** – Enclosed please find a request from the petitioner, seeking a further continuance.
4. **7:45 WOODLANDS AT LAUREL HILLS** – Enclosed please find materials in the subject regard for Board consideration.
5. **8:00 HABITAT FOR HUMANITY AND ACHC-** Enclosed please find materials in the subject regard for Board consideration.

**IV. SELECTMEN'S BUSINESS**

6. **LIFE AFTER NESWC** – Selectman Johnson will report in the subject regard.
7. **SPECIAL PERMIT, 272 GREAT ROAD, COUNTRY CANINE, #09/06/02-384 –** Enclosed please find materials in the subject regard for Board consideration.
8. **SITE PLAN SPECIAL PERMIT, 1 &19 MAPLE STREET, #10/09/03-394, MONTUORI REALTY TRUST** – Enclosed please find a draft decision prepared by the Building Commissioner for Board consideration.
9. **SITE PLAN #04/04/03-390, 816 MAIN STREET, PITTORINO** – Enclosed please find materials in the subject regard for Board consideration.
10. **JOINT TECHNOLOGY ADVISORY COMMITTEE (JTAC)** – The Chairman will report regarding a proposal with respect to the JTAC Committee.
11. **GOALS AND LIASON ASSIGNMENTS FOR 2004-2005**

**12. FALL TOWN MEETING (?)** – The Chairman wishes to discuss the possibility of a Fall Town Meeting with the Board.

**13. DRAFT LETTER REGARDING CPA** – Enclosed please find a draft letter objecting to proposed raids on the CPA, for Board consideration.

**14. OTHER BUSINESS**

## **V CONSENT AGENDA**

**15. ACHC** – Enclosed please find a request for \$600.00 to be taken from the New View account for ACHC expenses related to the resale of an affordable unit in Westside Village, for Board consideration.

**16. ONE DAY LIQUOR LICENSE APPLICATION AT NARA PARK, AUGUST 5, 2004** – Activity is sponsored by the Pelagic Sailing Club, Inc., for Board consideration.

**17. ACCEPT GIFT OF DONATIONS FOR THE T.J. O'GRADY SKATE PARK** – Enclosed please find a request for acceptance of \$30,000 from Quail Ridge, Onyx Transportation and Authentic Homes of Acton for Board consideration.

**18. CONFIDENTIAL REQUEST FOR REDUCED FEES AT NARA PARK ACTIVITIES** – Enclosed please find a request for reduced fees for this upcoming season for Board consideration.

**19. CONFIDENTIAL REQUEST FOR REDUCED FEES AT NARA PARK ACTIVITIES** – Enclosed please find a request for reduced fees for this upcoming season for Board consideration.

## **VI. TOWN MANAGER'S REPORT**

**20. FOURTH OF JULY CELEBRATION STATUS** – The Town Manager will report to the Board in the subject regard.

**21. CAPITAL INVESTMENT PLAN** – Enclosed please find draft Mission Statement for a Capital Investment Plan for Board consideration.

**22. SCHOOL STREET PLAYING FIELDS** – Enclosed please find materials in the subject regard. The Manager will report to the Board.

## **VII EXECUTIVE SESSION**

**23.** There will be a need for Executive Session, enclosed please find enclosed Materials

### **ADDITIONAL INFORMATION**

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

### **FUTURE AGENDAS**

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete Agenda.

May 24 – Powder Mill Plaza/Acton Ford, Storm Water Plan

June 7 special meeting Capital

June 14 – Acton Indoor Sports Liquor License and Common Victualler License Hearings  
Special Permit Acton Indoor Sports

July 12

August 16

Sept. 13, 27

Oct. 18

### **GOALS 2004-2005**

1. Establish Protocol for Manager and Supt. of Schools to confer weekly to improve liaison (Dore')
2. Produce Morrison Farm Development Master Plan (Bob/Walter)
3. Improving Intra Board Communication (Dore')

### **GOALS carried forward**

4. Monitor Labor Negotiations (Peter/Trey)
5. Improve Communication with Town Boards (ALL)
6. Revisit 2020 planning process for direction to make this process more beneficial towards implementation of long-term vision, and to get a first rough cut of what happens next year before school is out for the summer (Trey/Peter)
7. ALG process be used for purpose of Budget Planning for FY05 (Dore'/Peter)
8. Process Planning for "Life after NESWC" (Bob)
9. Joint IT process-organizational change (Walter/Dore')
10. Middlesex Pension Alternatives (Walter/Trey)