

## Volunteer Coordinating Committee

Meeting Minutes

April 21, 2022

7:00PM

Via Zoom Conference Call <https://zoom.us/j/87454124171>

**Present:** Gregory Hutchins, Xuan Kong, and Fang Yang

**Absent:** Hart Millett

**Virtual Meeting Coordinator:** Xuan Kong

### 1. Opening

Chair Hutchins opened the meeting at 7:04PM

### 2. Regular Business

- A. Update on Committee Openings/Appointments - Chair Hutchins updated committee applications and appointments.
- B. Public Comments/citizens concerns - None.
- C. Approval of Meeting Minutes – The meeting minutes from the VCC’s March 31, 2022 meeting were reviewed. Mr. Kong moved to approve the meeting minutes and Mr. Yang seconded. Chair Hutchins called roll:  
Mr. Kong – aye; Mr. Yang – aye; and Mr. Hutchins - aye.
- D. Next Meeting – TBD.

### 3. New/Special Business

Discussion on Application by Daniel Factor for Human Service Committee (HSC)

- Mr. Factor developed interests in human services issue in town not only because of his work as a public interests attorney but even more so as a community member. He is trying to help vulnerable people whenever he can. In his opinion, there are vulnerable people in town under served. He found that the more vulnerable you are, the more likely you are not going to be the one reaching out to the town’s service. It is really the town going to have to reach out to them. He sees his role as a member of the committee supporting, advising the town, and also using his personal skills along with other members coming up with things if we can do more.
- Mr. Factor indicated that he could attend future HSC meetings regularly.
- Mr. Factor reported no conflict of interest. If ever he has to deal with an individual with whom he is associated professionally as a client or an opposing party, he will recuse himself. But he does not think that will happen.

Mr. Yang moved to forward Daniel Factor’s name to the Select Board for further consideration to be appointed as a member of HSC. Mr. Kong seconded. Chair Hutchins called roll:

Mr. Yang – aye; Mr. Kong – aye; and Mr. Hutchins – aye.

Discussion on preparation for committee appointments expiring June 30, 2022

Mr. Hutchins has forwarded the updated committees member list to VCC members.

Mr. Kong will follow up to get feedback from members whose term will expire in June.

**4. Adjournment**

At 7:55 PM

It was moved and seconded to adjourn the meeting. Chair Hutchins called roll:

Mr. Kong – aye; Mr. Yang – aye; and Mr. Hutchins – aye.

**Documents and Exhibits Used During this Meeting**

- Meeting minutes of March 31, 2022.
- Volunteer Application by Daniel Factor.