



Cemetery Commission Minutes

MEETING POSTED: YES

DATE: 12/28/2022

TIME: 2:00 pm

PLACE: Virtual via Zoom

MEMBERS PRESENT: Joe Will, Bill Klauer, Dana Snyder-Grant

ALSO PRESENT: Himaja Nagireddy, Corey York, Shawn O'Malley, Kim Clark, Amber Klauer

1. Opening

Chair Joe Will opened the meeting at 2:00 pm.

2. Regular Business

1. Minutes from 10/26/2022 were approved as written.
2. no administrative updates.

3. New/Special Business

3. *Public concerns*: Amber Klauer mentioned **that** in our Chapel CPA **application, the Scope of Work does** not list the Chapel as being part of the Woodlawn Cemetery. Kim addressed it and stated that in the presentation to the CPC **the Chapel** is highlighted on the front page as being part of the Cemetery.
4. Gravestone restoration update: NE Monument will be back in **the** spring to resume **work** on the project with a tentative finish date of **Fall** 2023.
5. CPA Chapel renovation: at January's meeting the presentation **to the CPC** should be close to being complete. Kim will send out prior for edits and ideas.
6. Cemetery **Master Plan**: Corey spoke of the template phased plan that was sent out from Halvorson. **It** was reviewed and **discussed**. **All** ideas will be sent to Kim/Corey. They will be compiled and sent to the group for further discussion.

4. Consent Items.

7. Stump grinding request within Mt Hope and Woodlawn Cemeteries: Bill made a motion to approve the \$1800 quote as proposed for the grinding of 28 stumps. Joe seconded and the motion was approved 3-0.
8. Town budget request: Corey presented and asked the Commission to approve \$20,000 from trusts to match the Town's commitment for yearly paving within the cemeteries. Bill made a motion to give the Town's paving program \$20,000 annually from appropriate trust funds for paving the roads within Mt Hope and Woodlawn Cemeteries. Dana amended the motion to reassess the commitment every 2 years. Joe seconded and the motion was approved 3-0.

5. Additional Regular Business

- 9.** *Next month's agenda*: January 25, 2023 via Zoom.



Chapel CPA application, green burials, Master **P**lan update.

Adjournment

At 2:52 pm, it was moved, seconded and voted 3-0 to adjourn the meeting.
Next meeting is scheduled for 1/25/2023.

Documents and Exhibits Used During this Meeting

Meeting minutes from 10/2**6**/2022.

Halvorson outline scope for Cemetery Master Plan.