

TOWN OF ACTON COMMUNITY PRESERVATION COMMITTEE (CPC)

MEETING MINUTES

Tuesday, July 11, 2023

7:30 PM

HYBRID MEETING HELD IN MEMORIAL LIBRARY CONFERENCE ROOM AND BY ZOOM

Present: Steve Trimble (Acting Clerk, remote), Dean Charter (Acting Chair), Tory Beyer (remote), James Colman, Walter Foster (remote)

Absent: Lori Cooney, Michaela Moran, Nancy Kolb

Others Present: Kaila Sauer, Assistant Planner II, Joe Will, Michelle Ellicks

Acting Chair Charter opened the meeting at 7:30 PM

I. Regular Business

1. **Resident' Concerns** – None
2. **Review and Approval of Meeting Minutes** - The Committee reviewed the May 23, 2023, CPC meeting minutes. Trimble moved to approve the minutes as posted, seconded by Beyer. The Chair called the roll, approved unanimously.

II. New /Special Business

1. RHSO – Ongoing Funding Review

- i. Dean noted that he sent out background on the RHSO from the SB meeting. The SB was favorable. Trimble asked if Alissa Nicol was in favor since she originated the funding concern by the CPC. Dean indicated she made the motion to accept. Discussion focused on whether the town or CPC should fund. Foster noted that the CPC decided to take it on early in its existence. Colman did note that it is an operation expense and the Town could cover this in the annual budget. Beyer noted Nancy Tavernier worked on it. The committee agreed either the town or CPA could fund this expenditure, Trimble made a motion to continue to fund it from the CPC, seconded by Colman. The Chair called the roll, approved unanimously.

2. Election of officers

- i. Trimble nominated Charter for Chair. Foster offered to be Vice Chair; Foster nominated Trimble for Clerk. No other candidates. All passed unanimously.

3. New items

Nothing raised.

III. Administrative Updates and Scheduling

4. Foster noted that the Elm Street Tennis court work started and with the work to renew the basketball courts damaged by the school project this area would look great. He thanked the work of the CPC members to get this completed.
5. Kaila noted she distributed the Annual CPA Plan for review. Charter requested each area (e.g., Recreation) look at their sections for revisions.
6. Next Meeting Dates
 - i. **July 25 - canceled.**
 - ii. August 8 – Theatre III Project; Foster to Chair
 - iii. August 22 – Review of Annual CPA Plan
 - iv. September 12
 - v. September 26 – Public Hearing Annual CPA Plan

IV. **Adjourn** - Motion to adjourn at 8:27 PM by Foster, second by Colman. Approved unanimously.

Documents and exhibits used during this meeting:

1. 020 (3) RSHO FY24 Town Leadership.pdf
2. CPC agenda 2023-7-11.pdf
3. CPC minutes 5.23.23.docx

Additional materials can be found here: <https://doc.acton-ma.gov/dsweb/View/Collection-17066>
The listed agenda items are those reasonably anticipated by the Chair and not all items may be discussed. The Committee might mention other items not listed for discussion to the extent permitted by law. Reasonable accommodation for people with disabilities is available upon request. Include a description of the accommodation you will need, including as much detail as you can and include a way, we can contact you if we need more information. Please allow advance notice. Send an e-mail to planning@actonma.gov or call Planning's Office (978)929-6631.

For more information about community Preservation Committee contact cpc@actonma.gov or 978-929-6631