



TOWN OF ACTON COMMUNITY PRESERVATION COMMITTEE (CPC)

MEETING MINUTES

Tuesday, November 28, 2023

7:30 PM

Acton Memorial Library – Meeting Room, 486 Main Street and by ZOOM

Present: Peter Berry, Tory Beyer, Dean Charter (Chair), James Colman, Lori Cooney, Michelle Ellicks, Walter Foster (Vice Chair), Jaci Saltzman, Steve Trimble (Clerk)

Absent: Michaela Moran

Others Present: Kaila Sauer (Assistant Planner II), Joe Will

The Chair opened the meeting at 7:31 PM.

I Regular Business

1. **Residents' Concerns** – None raised.
2. **Review and Approval of Meeting Minutes**- The Committee reviewed the October 24, 2023, CPC minutes. Colman moved to approve the minutes seconded by Ellicks. the minutes were approved with one abstention (Saltzman).

II. New /Special Business

1. **Review recapture memo and vote to recapture unused project funds**
 - i. \$5018.15 returned from the completed BFRT and Assabet River Rail Trail.
 - ii. It was noted that a prior recipient of \$10k to preserve clothing at the Hosmer House would be returned. Sauer to follow up.
 - iii. Trimble motioned to accept the recapture funding with Barry seconding. All approved.
2. **2024 Application Review**
 - i. Each project was reviewed for any questions.
 - ii. Questions were noted on several items for the liaisons to chase down
3. **Liaison Assignments completed.** Sauer sent out post meeting to the committee.

III. Administrative Updates and Scheduling

4. **Next Meeting Dates all in Room 9 in Town Hall**
 - i. December 12 – Start Presentations listed as items 1 – 4 on the project documentation.

- ii. January 9 – presentations for projects 9, 11, 12 & 14
- iii. January 23 – presentations for projects 8 & 10
- iv. February 13 – Presentations for 13, 15 & 17
- v. February 27 – presentation placeholder / start deliberations
- b. **2024 Meeting Room - all meetings will occur in Room 9 in Town Hall**

IV. Adjourn – motioned to adjourn at 9:17 PM seconded by Trimble seconded by Colman.
Trimble called the roll and the meeting adjourned by unanimous consent.

Documents and exhibits used during this meeting:

- 1. 2024 Recapture Memo – AART and BFRT.pdf
- 2. CPC agenda 2023-11-28.pdf
- 3. CPC minutes 10.24.23 Draft.pdf
- 4. Project List and Hearing Date.docx
- 5. 2024 Applications

Additional materials can be located at: <https://doc.acton-ma.gov/dsweb/View/Collection-17572>.
For more information about community Preservation Committee contact cpc@actonma.gov or 978-929-6631