



Cemetery Commission Minutes

MEETING POSTED: YES

DATE: 11/14/2023, TIME: 2:00 pm

PLACE: Kennedy Building 104 Concord Road

MEMBERS PRESENT: Joe Will, Bill Klauer, Dana Snyder-Grant, Franny Osman

ALSO PRESENT: Alissa Nicol, Shawn O'Malley, Kim Clark

1. Opening

Chair Joe Will opened the meeting at 2:10 pm.

2. Regular Business

Minutes from 10/3/2023 were approved as written.

3. New/Special Business

1. Public concerns: none

2. Admin updates: 8 funerals to date this month; meetings during the upcoming winter months will be virtual via Zoom.

3. Woodlawn Chapel renovation: The GPI agreement had been revised, signed, and is moving forward.

4. Paving at Woodlawn Cemetery will start in the spring.

5. CPA Woodlawn Gate project: Joe went over the application and made small adjustments. All further ideas on it will be sent to Kim directly.

6. Section 10 in Woodlawn: Next step in creating the section will be to hire a surveying company. More will be discussed at the December meeting.

4. Consent Items.

1. Holiday wreaths: Bill moved to approve the purchase of 14 wreaths out of appropriate trust funds, Joe seconded and was approved 3-0.

5. Additional Regular Business

Next month's agenda items: Woodlawn Section 10, Woodlawn Gates presentation

Adjournment

At 2:43 pm, it was moved, seconded and voted 3-0 to adjourn the meeting.

Next meeting is scheduled for 12/27/2023 at via Zoom.

Documents and Exhibits Used During this Meeting

Meeting minutes from 10/3/2023.