



## 53 RIVER STREET MASTER PLAN COMMITTEE

### MEETING MINUTES

SEPTEMBER 3, 2024

7:00 PM

Virtual Meeting

**Present:** David Martin, Peter Hocknell, Bill Alesbury, Stephanie Krantz, Lou York, Ilana Liebert, Bill Klauer, Thomas Begin (Assistant Town Manager).

**Absent:** None.

### 1. Opening

David Martin called the meeting to order at 7:01 PM via a virtual meeting with no committee members in physical attendance and broadcasted via Zoom.us virtual meeting platform.

### 2. Regular Business

A. A quorum is present.

B. Notes from the Chair – Town Engineer to attend next committee meeting to discuss sidewalk junction plans with park.

C. Resident concerns – none.

D. Status of project from David Martin and Thomas Begin:

- Soil remediation: Contaminated soil was removed from site. The licensed site professional (LSP) tested the soil underneath the removed mound. The remaining levels of lead and arsenic required additional removal as well. However, the funding is approximately \$68K short. The Project Team met with the Select Board last Monday to request reallocation of some ARPA funding and the SB approved. Next steps include the firm S&R confirming dates and daily quantities of soil to be trucked to a landfill located in Nashua NH. This is anticipated to move forward next week hopefully. Then retesting will once again be performed to ensure the remaining soil is free from contamination. Once that is complete, the park design will need to be reassessed in order to determine which aspects the remaining funding will cover.
- \$225K remains in the project budget; \$200K of this derives from FY2025 CPC funding (can be rolled to future fiscal years) and then a \$25K earmark from the State, with the help of Rep. Sena, for the FY2025 budget.
- It is not clear how much this funding will cover in terms of construction at this time.



- The park design: grading is part of original contract. A few of the larger pieces (overlook, e.g.) are done and were also in the original contract. Aspects such as the “echo walls”, parking lot, walkways through the park, signage, and certain landscaping elements were also already budgeted. The issue now – what else we need and can get for \$225K. Then what is reasonable to postpone – perhaps some landscaping, e.g.
  - Finishing up soil remediation, layout park elements. Dennis Dale contract with town is finished. If we need any work going forward, will use SLR firm instead. The question was raised whether too much soil will be removed – it turns out there was already excess present. If more is needed, will use clean fill sourced from the Town DPW (has soil stockpile that can be utilized). The plan is to ensure topography of park meets the design.
  - 2024 expectations for the park are somewhat limited and include removing invasives and grading.
  - There is a budget line item to grass seed the entire park.
  - David will reach out to the public for a forum to discuss park naming ideas.
- E. Approval of the minutes from the 16 JULY 2024 committee meeting, with one correction (edited to have sentence read “Lou disagrees; has observed that sand from the River Street project has been deposited along the brook from Prospect Street to Heritage Drive.”): Motion to accept made by Bill Alebsury, and seconded by Stephanie Krantz. Voting took place via role call:  
Peter Hocknell – Aye  
David Martin – Aye  
Bill Klauer – Aye  
Bill Alesbury – Aye  
Stephanie Krantz – Aye  
Ilana Liebert – Aye  
Lou York – *left the zoom meeting prior to voting*
- F. This committee’s next meeting is tentatively scheduled to take place on October 15 at 7pm; possibly earlier if decisions regarding the funding allocation and park design require discussion.
- G. Motion to adjourn was made at 7:35pm by Peter Hocknell and seconded by Bill Klauer. Voting took place via role call:  
Peter Hocknell – Aye  
Bill Alesbury – Aye  
David Martin – Aye  
Bill Klauer – Aye  
Stephanie Krantz – Aye  
Ilana Liebert – Aye  
Lou York – *left the zoom meeting prior to voting*



**Documents and Exhibits Used During this Meeting:**

- Meeting Agenda for 03 SEPTEMBER 2024
- Draft minutes from the 16 JULY 2024 committee meeting