

**Acton Conservation Commission**  
Meeting Minutes  
October 16<sup>th</sup>, 2024  
7:15 PM  
Hybrid Meeting (Room 204 & Zoom)

**Present:** James Colman (Vice-Chair), Peter Hocknell, Kate Warwick, Amy Green,  
**Absent:** Zywia Chadzynska, Terry Maitland (Chair), Jillian Peters,  
**Conservation Agent:** Olivia Barksdale

**6:30 Executive Session**

There will be a need for an Executive Session under purpose 6 to discuss the Purchase Exchange Lease or Value of Real Property located at 19 and 35 Wetherbee Street as an open session may have a detrimental effect on the negotiating position of the public body

**Public Concerns and Regular Business**

**7:16** The Vice-Chair James Colman opened the meeting at 7:16pm.

**7:16 Public Concerns**

**7:18 Notice of Intent – Continued Public Hearing –416 Great Road #85-XXXX**

No DEP number, continued to November 6<sup>th</sup> at 7:15pm

**7:18 Notice of Intent – Continued Public Hearing –25 Grasshopper Lane #85-XXXX**

No DEP number, continued to November 6<sup>th</sup> at 7:20pm

**7:21 Notice of Intent –Amendment to OOC – 24 Heritage Road DEP #85-1361**

Mr. Larson, landowner gave an overview of the project. The amendment is to relocate the proposed driveway and change the material to gravel. With the new location and gravel there will be an increased 312 square feet of pervious surface. Amy Green moved to issue an Amended Order of Conditions with two special conditions: This amended OOC for the change of driveway location is referenced on the map made by the landowner "Original Wetland Permitting Plan in support of OOC 85-1361". DPW has to be contacted ensure that no other approvals are needed and if approvals are needed the applicant has to address them. Peter Hocknell seconded the motion and all voted yes.

**7:28 Request for Determination – Public Hearing –6 Stow Street**

Contractor James Britton represented the landowner for the proposed project of converting a breezeway into a mud room. The mud room will be flush with the house,

slightly further than the existing breezeway. Ms. Green moved to issue the Decision of Applicability with a negative 3 determination. Mr. Hocknell seconded, all voted yes.

**7:34 Request for Determination – Public Hearing – 107 Newtown Road**

Sheree Pagsuyoin, landowner presented her project for a portico on the front steps. The landing will anchor the portico, it will extend about a foot past the steps. Ms. Green moved to issue the Decision of Applicability with a negative 3 determination. Ms. Warwick seconded, all voted yes.

**7:37 Enforcement Order – 9 West Road**

Ms. Green moved and Ms. Warwick seconded the motion for the following sign parameters: Sign Criteria: 4x4 inch wood post; 36 inches above the ground; post set in dry concrete; sign must be made of metal, wood, or UV protected plastic; sign size, 4x6 inches; signs placed in the two locations marked with double pink flagging (closest point of wetland to house and corner of trees adjacent to pond); sign language “Protected Wetlands No Mowing, No Dumping”; the final sign will be approved by the Conservation Agent; the Conservation Agent will schedule a site walk once the signs are installed and notice recorded on the deed. All voted yes.

**7:51 Enforcement Order – 43 Kinsley Road**

Armand Porrazzo, landowner described the history of the property, which includes but not limited to previously working with other Conservation Agents, previous landowners, neighbors, environmental consultants, and a description of the property. While Mr. Porrazzo was describing the property, Ms. Barksdale showed a slide show of pictures of various materials (tanning beds, tires, containers, construction equipment, etc.) stored in the wetlands taken on September 26<sup>th</sup> 2024. Previously, Ms. Barksdale had asked for Mr. Porrazzo to provide a list of everything that is stored in the wetlands buffer and a restoration plan for the mounds of organic matter, neither was provided. Mr. Porrazzo has to submit a restoration plan to the Conservation Commission/ Conservation Agent in writing by October 23, 2024. If a medical emergency occurs that prevents Mr. Porrazzo from submitting the restoration plan he has to notify the Conservation Agent in writing. If the restoration plan is not submitted by October 23, 2024 the weekly fines of 150.00 dollars will be reinstated. Mr. Porrazzo has to appear at the Nov 6<sup>th</sup> meeting.

**7:53 Request for Certificate of Compliance – Public Hearing – 108 School Street**

Ms. Barksdale conducted a site visit and can attest that everything met the Orders of Conditions. Ms. Green moved and Ms. Warwick seconded the motion to issue the Certificate of Compliance, all voted yes.

**Administrative Updates**

## 8:02 Review and Approve Meetings Minutes

The Vice-Chair asked for a motion to approve the 10.02.24 minutes Ms. Green moved and Mr. Hocknell seconded, all voted yes.

## 116 Nonset Path, Hazard Trees (4 Poplar)

Not addressed, applicant clarified application prior to meeting. Two trees were requested for removal, the Conservation Agent can approve removal up to two trees, she approved the trees.

## Vote to approve Anderson CR

There is an understanding that the vote was previously conducted at another meeting.

## 15 Main Street Retaining Wall















































Not addressed, applicant will submit an NOI

## 8:44 The meeting closed at 8:44PM

### Documents and exhibits used at this meeting:

 10-16-2024 Meeting Information

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Edit Selected... ▾ Add... ▾									
<input type="checkbox"/>	Type ▴	Title	Owner	Modified Date	Size	Actions			
<input type="checkbox"/>		107 Newtown Rd, RDA	naturalres	10/15/24	4	  			
<input type="checkbox"/>		10-16-2024.pdf 	naturalres	10/10/24	268 KB	  			
<input type="checkbox"/>		43 Kinsley 10.16.24 Pictures Presentation.pptx	obarksdale	10/16/24	13 MB	  			
<input type="checkbox"/>		9 West Signs.pptx	obarksdale	10/15/24	29 MB	  			
<input type="checkbox"/>		CR 17166 Acton - 10.7.24.Final.pdf 	obarksdale	10/15/24	956 KB	  			
<input type="checkbox"/>		Minutes_10.02.24_DRAFT.docx	obarksdale	10/15/24	75 KB	  			
<input type="checkbox"/>		108 School St CoC 108 School St CoC	obarksdale	10/15/24	0	  			
<input type="checkbox"/>		24 Heritage Road Amendment NOI	obarksdale	10/15/24	0	  			
<input type="checkbox"/>		25 Grasshopper Lane, NOI	naturalres	09/11/24	0	  			
<input type="checkbox"/>		416 Great Road, Notice of Intent	naturalres	09/25/24	0	  			
<input type="checkbox"/>		6 Stow St, RDA	naturalres	10/15/24	0	  			

All Documents can be found at:

<https://doc.actonma.gov/dsweb/View/Collection-18586>