



Community Preservation Committee Minutes (Final)

Tuesday Nov. 19, 2024 at 7:30 PM

Acton Town Hall

Present: Peter Berry, Tory Beyer, Dean Charter, Jim Colman (chair), Lori Cooney (clerk), Michelle Ellicks, Steve Trimble (vice chair), Lees Stunts, Walter Foster

Absent: Jon Cappetta, Jaclyn Saltzman,

Others Present: Kaila Sauer, Planning; Joe Will, Resident; Thom Begin, Asst Town Manager

Regular Business

Jim Colman called the meeting to order at 7:32 pm

Residents' Concerns – none

Review and Approval of Meeting Minutes - Steve moved to accept minutes, Michelle seconded. They were approved with two abstentions (Walter, Lees).

Administrative Updates & Reports- Funding requests are \$2,786,138. CPC fund balance is \$1,996,273. Heath Hen Meadow project would like to amend its application. Peter made a motion to accept changes, Steve seconded with unanimous approval.

New/Administrative Business

Recreation Project Updates – 53 River Street is \$200,000 over budget because of soil issues. It needs at least \$600,000 more for stabilizing, grading, landscaping, signage. Dog Park is going out to bid this month with intended groundbreaking by May 2025. Jones Playground shade structure needs conservation approval because it is in a buffer area for wetlands. NARA shade structure is on track to be in place by next summer. NARA boardwalk is complete. Gardner playground's archway is complete. Elm Street tennis courts and NARA sports pavilion are complete.

Review recapture memo and vote to recapture unused project funds – Lori made a motion to accept the recapture memo. Torey seconded with unanimous approval.

Special Town Meeting Preparation – 6 p.m. at the high school. CPC members should sit up front. David Martin will make the presentation.

2025 Application Review

Liaison Assignments & Presentation Scheduling

1. 53 River Street Construction – Lori Cooney is liaison
2. 17 Woodbury Lane Community Space – Steve Trimble is liaison
3. 53 River Street Historic Signage – Lori Cooney is liaison
4. ACHC - Community Housing Program Fund - Jon Cappetta is liaison
5. Acton Arboretum - Draft Master Plan – Lori Cooney is liaison
6. Acton FD - Antique Fire Apparatus Restoration – Dean Charter is liaison
7. Acton Historical Society Windows - Jaclyn Saltzman
8. Action Housing Authority McCarthy Village Windows – Peter Berry is liaison
9. Acton Housing Authority Sachem Way Playground – Peter Berry is liaison
10. Acton Library Preservation assessment – Michelle Ellicks is liaison
11. Disc Golf – Steve Trimble is liaison
12. Greening of the Red House – Peter Berry is liaison
13. Infant Toddler Children’s Center – Tory Beyer is liaison
14. Interpretive Panel at Heath Hen Meadows - Michelle Ellicks is liaison
15. Open Space set aside - Jim Colman is liaison
16. Regional Housing Services – Kaila will handle
17. RH Adhesives Fire Suppression – Dean Charter is liaison
18. Theatre III preservation – Tory Beyer is liaison

Walter Foster declined the opportunity to be a liaison to any projects.

Kaila is going to send out a list of dates for each presentation and the liaison will reach out to the applicants to let them know.

Administrative matters and next meeting dates

- November 25 – Special Town Meeting
- December 10 –Housing Project Updates plus RHSO, ACHC, Woodbury Ln
- January 14 – Presentations
- January 28 – Presentations
- February 11- Presentations

Walter Foster announced his resignation from the committee.

Adjourn – Michelle motioned to adjourn with Torey seconding at 9:48 PM. The meeting adjourned by unanimous consent.

Additional materials can be found here: <https://doc.acton-ma.gov/dsweb/View/Collection-17723> For more information about community Preservation Committee contact cpc@actonma.gov or 978-929-6631.