



## **Cemetery Commission Minutes**

MEETING POSTED: YES

DATE: 10/16/2024, TIME: 2:00 pm

PLACE: Kennedy Building, 104 Concord Road

MEMBERS PRESENT: Joe Will, Bill Klauer, Dana Snyder-Grant

ALSO PRESENT: Corey York, Shawn O'Malley, Sophia Schlegelmilch

### **Opening**

Bill Klauer, chair, called the meeting to order at 2:00 pm.

### **I. Regular Business**

1. Minutes from 9-18-2024 meeting were reviewed and accepted as written.

### **II. New/Special Business**

2. Public concerns: None
3. Verification of Acton residency for lot sales: After meeting with Town Clerk, Joe presented his updated proposal to include "official State or Federal documents showing the purchaser's Acton address" as alternatives to registration on the town census, with exceptions allowed at the discretion of the Acton Select Board. Shawn suggested adding wording to the regulations to allow the cemetery staff to approve lot purchases in time-sensitive situations. Joe to present amended proposal at next meeting on 11/13/2024.
4. Continued discussion of agency fee costs: Shawn has been in contact with the Finance department, and they have agreed to help review cemetery rates and fees and recommend an appropriate fee amount. Discussion to be resumed after they complete their review (Dec 2024 or later).
5. Woodlawn gate improvements: Ramos Iron Works has started working on the gates. The three entrance gates and two pedestrian gates have been cleaned and primed, and repainting has been started on the main gate.
6. Revolutionary War monuments restoration project: Lichen was still visible on some stones a week after their most recent round of D/2 treatment. D/2 may take a few weeks to work, plus additional time for the dead lichen to be washed away – stones will be monitored for progress to see if additional treatment is needed.
7. Cemetery annual paving project: Proceeding as planned. Funding requests will not need to be made until Spring 2025 or later.

### **III. Consent Items**

8. Joe moved to approve the purchase of 14 holiday wreaths totaling \$470 out of appropriate trust funds. Dana seconded. Approved 3-0.

### **IV. Additional Regular Business**

9. Next meeting will be November 13, 2024 at 2:00pm.



10. Next month's agenda items:

- a. Revised proposal for lot sales to Acton residents.

### **Adjournment**

At 2:31pm, it was moved, seconded, and voted 3-0 to adjourn the meeting.

### **Documents and Exhibits Used During this Meeting**

Meeting minutes from 9-18-2024.

Draft of proposal to limit lot sales to Acton residents by Joe Will

2023 holiday wreath purchase order and invoice from Rose of Sharon florist