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TOWN OF ACTON, MA

TOWN OF ACTON  
2025 APR 21 PM 2:21 HISTORIC DISTRICT COMMISSION  
472 Main Street, Acton, MA 01720

CERTIFICATE 2508

Pursuant to Chapter 40C of the General Laws of Massachusetts and the Historic Districts Bylaw of the Town of Acton, the Acton Historic District Commission hereby issues a

CERTIFICATE OF APPROPRIATENESS

For the work described in Certificate of Appropriateness 2011, dated July 20, 2020.

Applicant: Kendra E. Wilson

Telephone: (617) 571-2073

Email: kendra.e.wilson@gmail.com

Address: 69 River Street, Acton, MA 01720

Location of Work: Same as above

District: Center  West  South

Description of Proposed work: Replace existing picket fence with 6-foot, cedar privacy fence, as depicted in photo and described in communications submitted in support in application.

Findings, Requirements, Recommendations:

Requirements:

1. Replacement fence must be constructed of cedar wood, owner's choice of color.
2. Posts must be capped by pyramid colonial or flat-top colonial caps as described in communications submitted in support of the application.
3. Replacement fence must conform to the footprint of the fence it replaces.

When completed, the work outlined above must conform in all particulars to the materials submitted in support of the application. The applicant may proceed with the proposed work provided all other approvals have been obtained, including a Building Permit if necessary. This Certificate is valid for work commenced within one year of the date of issuance. An extension or renewal of the Amended Certificate may be granted at the discretion of the Commission. If a property changes ownership during the time the Certificate is in force, a new owner who wishes to continue the authorized work must apply to have a new Certificate issued in his or her own name.

The Decision only applies to matters within the HDC's jurisdiction. Any action permitted hereunder may still be subject to or require other approval or permits from other governmental boards, agencies or bodies having jurisdiction such as the Building Department, Planning Department, Health Department, Planning Board, Conservation Commission or Zoning Board of Appeals, as the case may be.

Application received: April 3, 2025

Date of Public Meeting: N/A

Certificate approved by HDC Vote (4-0)

Date: April 8, 2025

*Arthur Leavens*

Filed by Arthur Leavens, Member  
for Historic District Commission

Date: April 21, 2025

Copies to: Applicant, Building Commissioner, Planning Board, Select Board, HDC File

RECEIVED  
TOWN CLERK  
TOWN OF ACTON, MA  
2025 APR -9 PM 12:05

Application # 2508

**TOWN OF ACTON**  
**HISTORIC DISTRICT COMMISSION**  
472 Main Street, Acton, MA 01720

**APPLICATION FOR CERTIFICATE**

This information will be publicly posted on the Town of Acton website docushare.

Pursuant to Ch. 40C of the General Laws of Massachusetts, application is hereby made for issuance of the following Certificate for work within a Local Historic District (please check one):  
Cert. of Appropriateness (Building Alteration/Sign/Fence/Change of Ownership) Fee: \$10   
Cert. of Appropriateness (Building Addition other than deck/New Bldg/Demolition)Fee: \$50   
Cert. of Hardship (for either category of Appropriateness) Fee: \$10 or \$50 (as appropriate)   
Cert. of Non-Applicability  No Fee

**Fees waived for non-profit or municipal applicants.**

Applicant: *Kendra Wilson*

Telephone:

Address: *69 River St*

E-mail:

Property owner and address:  
(if different from applicant)

Contact information:

Location of Work:

District: Center  West  South

No.

Street

Description of Work: (See website Instructions regarding information that is here required)

The undersigned hereby certifies that the information on this application and any plans submitted herewith are correct, and constitute a complete description of the work proposed. By my signature below, I acknowledge that this application and all its data will be publicly posted on the Town of Acton website docushare.

Signature of applicant \_\_\_\_\_ Date: \_\_\_\_\_

Application received by \_\_\_\_\_ for HDC Date: \_\_\_\_\_

COA approved/CNA issued by \_\_\_\_\_ for HDC Date: \_\_\_\_\_

**From:** [Kendra Wilson](#)  
**To:** [Barbara Rhines](#)  
**Subject:** Re: Agenda for HDC meeting on April 8, 2025 and Zoom link  
**Date:** Tuesday, April 8, 2025 2:50:35 PM  
**Attachments:** image0.png

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**EXTERNAL EMAIL \* Caution is Advised \***

Hi Barbara,

The caps will either be the pyramid colonial or flat top colonial caps.

Attached is the style privacy fence we're targeting.

Thanks,  
Kendra



Sent from my iPhone

On Apr 7, 2025, at 4:53 PM, Barbara Rhines <[brhines@acton-ma.gov](mailto:brhines@acton-ma.gov)> wrote:

Dear Kendra,

It is fine that you do not attend and I will notify you the result of the discussion/vote.

Sincerely,

Barbara Rhines

P.S. Just to make sure that the Commission has everything that it needs, do you happen to have the product information for the cedar fence (post cap styles, etc.)?

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**From:** Kendra Wilson <[kendra.e.wilson@gmail.com](mailto:kendra.e.wilson@gmail.com)>  
**Sent:** Thursday, April 3, 2025 5:13 PM  
**To:** Barbara Rhines <[brhines@acton-ma.gov](mailto:brhines@acton-ma.gov)>  
**Subject:** Re: Agenda for HDC meeting on April 8, 2025 and Zoom link

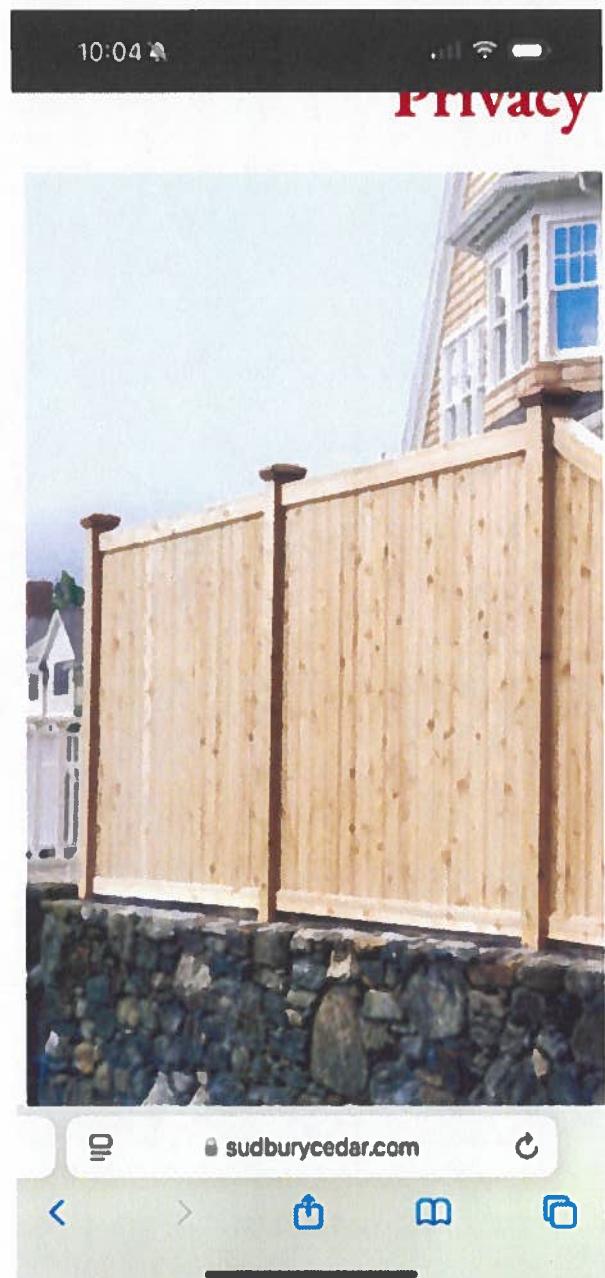
**EXTERNAL EMAIL \* Caution is Advised \***

Thank you Barbara. David mentioned no need to attend the meeting since I'm asking for a renewal, can you please confirm? Will I be notified via email after?

Thanks!  
Kendra

On Thu, Apr 3, 2025 at 5:02 PM Barbara Rhines <[brhines@acton-ma.gov](mailto:brhines@acton-ma.gov)> wrote:

Attached is the HDC agenda for Tuesday, April 8. The Zoom link is



Rec'd 7/21/2020

Town Clerk es

**TOWN OF ACTON  
HISTORIC DISTRICT COMMISSION  
472 Main Street, Acton, MA 01720**

Decided at HDC mtg  
held 4-8-2025  
to be a new  
application  
Vote taken  
4-8-25  
Re #2508

**CERTIFICATE 2011**

Pursuant to Chapter 40C of the General Laws of Massachusetts and the Historic Districts Bylaw of the Town of Acton, the Acton Historic District Commission hereby issues a

**CERTIFICATE OF APPROPRIATENESS**

For the work described in the Application 2011 requiring approval.

Applicant (or owner): Kendra E. Wilson

Telephone: 617-571-2073

Address: 69 River Street, Acton MA

Email: kendra.e.wilson@gmail.com

Location of Work: 69 River Street, Acton MA District: Center    West    South X

**Description of Proposed work:** Replace existing picket fence with 6-foot, cedar privacy fence.

**Findings, conditions, requirements, recommendations:**

Requirements:

1. Replacement fence must be constructed with cedar wood, owner's choice of color.
2. Replacement fence must conform to the footprint of the fence that it replaces.

When completed, the work outlined above must conform in all particulars to the Application approved on July 14, 2020. The applicant may proceed with the proposed work provided all other approvals have been obtained, including a Building Permit where required. This Certificate is valid for work commenced within one year of the date of issuance. An extension or renewal of the Certificate may be granted at the discretion of the commission. If a property changes ownership during the time the Certificate is in force, a new owner who wishes to continue the authorized work must apply to have a new Certificate issued in his or her own name.

Application received June 22, 2020

Date of Public Hearing NA

Certificate approved by Arthur Leavens

Date July 20, 2020

for Historic District Commission

Copies to: Applicant, Building Commissioner, Town Clerk, HDC File



Google

