



**TOWN OF ACTON
DESIGN REVIEW BOARD**

Review Memorandum: 60 Powder Mill Road
March 13, 2025

DRB Members in attendance: Peter Darlow, (Chair), Holly Ben-Joseph, Tom Doolittle, David Honn and Richard Keleher

Documents reviewed:

Site Redevelopment Plans at 60 Powder Mill Road, sheets C-1, C-2, C-3, C-4 and C-5
Dated February 12, 2025 Prepared by The Morin-Cameron Group, Inc. for the applicant,
Suburban Glass and Mirror Co.

Suburban Glass and Mirror operates a facility out of an existing property located at 60 Powder Mill Road. The proposed project is a redevelopment of the existing parking lot to accommodate a capacity expansion. The scope of work included regrading, construction of a new retaining wall, and the expansion of a stormwater management system.

The DRB offer the following observations concerning the proposal for 60 Powder Mill Road:

- The proposed relocation of three trees adjacent to Powder Mill Road, due to the parking lot expansion towards the road, is encouraged. That said, the applicant should be mindful that a successful relocation of the trees involves the careful relocation of the root ball structure and attention paid to placement of the tree in relation to the proposed retaining wall. If the health of the trees cannot be maintained the DRB recommend a condition of approval include the replacement of trees that are a minimum 3.5" caliper, should the relocation effort lead to failure of the trees to thrive.
- Consideration should be given to maintain the existing tree at the SW corner of the lot, rather than relocation, by jogging the parking lot retaining wall to clear the existing tree. This section of the proposed expanded parking lot is not scheduled for use for parking and jogging the wall will provide more pervious land area if the wall is indented to avoid moving this corner tree.
- The DRB wishes to point out that a section of the proposed retaining wall will be taller than 30" and therefore should be provided with a guardrail as per the building code.

Respectfully submitted,
Peter Darlow for the DRB