



**Community Preservation Committee Minutes (FINAL)**  
**July 8, 2025 at 7 PM**  
**Acton Town Hall and Zoom**

**Present:** Peter Berry, Jim Colman (chair), Michele Ellicks, Steve Trimble (vice chair), Dean Charter, Lees Stuntz

**Absent:** Tory Beyer, Jaclyn Saltzman, James Fuccione, Lori Cooney

**Others Present:** Nate Ryan, Kristen Guichard

Jim Colman called the meeting to order at 7:05 p.m.

**Regular business -**

- Residents' concerns - none raised
- Review and approve minutes from previous meetings - Steve made a motion to approve the minutes from the May 27<sup>th</sup> meeting. Michelle seconded to unanimous approval.
- Administrative Updates & Reports
  - a. **New Town Hall Hours** - Town Hall hours have been Changed: M, W, Th. 8-4; T 8-6; F 8-12
  - b. **Discuss Earlier Meeting Time** - To accommodate the new Town Hall hours, the Committee decided to begin its meetings at 6pm.

**New/Special Business -**

- Election of Officers: Chair, Vice-Chair, and Secretary
  - a. Michelle made a motion to elect Jim Colman as Chair. Dean seconded to unanimous approval.
  - b. Dean made a motion to elect Steve Trimble as Vice Chair. Michelle seconded to unanimous approval.
  - c. Dean made a motion to elect Lori Cooney as Secretary. Michelle seconded to unanimous approval.

- Draft Timeline for Upcoming CPA Year: A timeline and meeting dates were discussed and approved. See Attached Schedule.
- Discuss Draft Plan Updates: The Draft FY26 plan will be distributed; comments are due by August 1.

### **Next Meeting Dates**

- July 22: No Meeting
- August 12: No Meeting
- August 26: Review of Annual CPA Plan (6pm)
- September 9: No Meeting
- September 23: Public hearing on CPA Plan (6pm)

Dean made a motion to adjourn. Lees seconded to unanimous approval at 7:35 p.m.

Additional materials can be found here: <https://doc.acton-ma.gov/dsweb/View/Collection-18815>