



Community Preservation Committee Minutes (FINAL)
July 8, 2025 at 7 PM
Acton Town Hall and Zoom

Present: Peter Berry, Jim Colman (chair), Michele Ellicks, Steve Trimble (vice chair), Dean Charter, Lees Stuntz

Absent: Tory Beyer, Jaclyn Saltzman, James Fuccione, Lori Cooney

Others Present: Nate Ryan, Kristen Guichard

Jim Colman called the meeting to order at 7:05 p.m.

Regular business -

- Residents' concerns - none raised
- Review and approve minutes from previous meetings - Steve made a motion to approve the minutes from the May 27th meeting. Michelle seconded to unanimous approval.
- Administrative Updates & Reports
 - a. **New Town Hall Hours** - Town Hall hours have been Changed: M, W, Th. 8-4; T 8-6; F 8-12
 - b. **Discuss Earlier Meeting Time** - To accommodate the new Town Hall hours, the Committee decided to begin its meetings at 6pm.

New/Special Business -

- Election of Officers: Chair, Vice-Chair, and Secretary
 - a. Michelle made a motion to elect Jim Colman as Chair. Dean seconded to unanimous approval.
 - b. Dean made a motion to elect Steve Trimble as Vice Chair. Michelle seconded to unanimous approval.
 - c. Dean made a motion to elect Lori Cooney as Secretary. Michelle seconded to unanimous approval.

- Draft Timeline for Upcoming CPA Year: A timeline and meeting dates were discussed and approved. See Attached Schedule.
- Discuss Draft Plan Updates: The Draft FY26 plan will be distributed; comments are due by August 1.

Next Meeting Dates

- July 22: No Meeting
- August 12: No Meeting
- August 26: Review of Annual CPA Plan (6pm)
- September 9: No Meeting
- September 23: Public hearing on CPA Plan (6pm)

Dean made a motion to adjourn. Lees seconded to unanimous approval at 7:35 p.m.

Additional materials can be found here: <https://doc.acton-ma.gov/dsweb/View/Collection-18815>