



**TOWN OF ACTON  
DESIGN REVIEW BOARD  
MINUTES OF OCTOBER 17, 2012 MEETING**

7:30 p.m.  
Room 121, Town Hall

NEXT COMMITTEE MEETING: Wednesday, November 7, 2012  
Acton Town Hall, Rm 121, 7:30 p.m.

**Present:** Holly Ben-Joseph (Chair), David Honn, Conor Nagle, Peter Darlow, David Clough (BOS Liason)

The meeting was called to order at 7:35 pm.

## Post Office Square

The committee met for a second time with Danielle Singleton, proponent of a 12 unit single family residential development proposed for property across from the Acton Post Office that is a friendly 40B proposal. Attending the meeting to assist Danielle with presenting the design concept in detail were the project's civil engineer, Jim MacDowell and the architect, Wendy Welton. Details of the review commentary will be outlined in a memo of recommendations to be submitted to the BOS, and town Clerk and will be posted on the DRB website. The project representatives appreciated the input of the board and have offered to return at a later date once the project review has advanced and the design has been more significantly developed.

**Action Items:** Holly will prepare a memo of recommendations concerning Post Office Square to the BOS, and will follow up with the proponent.

**Previous Meetings:** Minutes of the September 19 meeting were presented for review and approved.

### New Business: None

The meeting adjourned at 8:40 pm.

Respectfully Submitted by: Peter Darlow