



ACTION PLANNING BOARD

Minutes of Meeting
August 19, 2014
Acton Town Hall
Room 204

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Planning Board members attending: Mr. Roland Bourdon, Mr. Ray Yacoub, Mr. Derrick Chin and Mr. Michael Dube.

Also present: Roland Bartl, Planning Director, Kristen Guichard, Assistant Planner, Kim Gorman, Planning Board Secretary

Absent: Mr. Jeff Clymer (Chair) and Mr. Rob Bukowski

Mr. Bourdon (acting as Chair) called the meeting to order at 7:30 PM.

I. Citizens' Concerns - None

II. Consent Agenda – Draft Minutes of 06/17/14

The minutes of the June 17, 2014 meeting were approved as amended.

III. Reports

CPC – New Officers were chosen. The next committee meeting is September 11, 2014. The CPA Applications are due November 17.

EDC – The Committee discussed the review of their charter and goals. A report will be completed by September.

Committee to Review Groundwater Protection District Bylaw: The committee has received responses to the Request for Proposal (RFP); 3 responses are being reviewed.

WRAC – The Committee is reviewing staff comments on the draft stormwater bylaw.

IV. – Flannery Way Request Letter to PB

Renaming Street Determination Decision #01-12 to Flannery Way (MGL c. 85 S. 3A)

Mr. Bruce Ringwall, President, of Goldsmith, Prest & Ringwall, Inc (on behalf of the proponent, Cecilia Joan Flannery, 540 Massachusetts Avenue) requested to renaming the private way, to "Flannery Way" under MGL c. 85 S. 3A. The requested street name was reviewed by Town staff and did not conflict with any other street names. Mr. Dube moved to request name change, Mr. Yacoub 2nd; all in favor. The Board voted unanimously to approve the requested street name, "Flannery Way."

V. Fall Town Meeting Priorities

The Board reviewed and discussed staff's memo regarding the draft articles.

Planned Conservation Residential Community (PCRC) – Need Town Counsel to review further.

Outdoor Lighting – May need a consultant group for review of the lighting standards. There is a lot of information to review.

Outdoor Sales (Farmer's Markets) – Board members recommended.

Political Signs – Change the word such to "each". Board members recommended.

Public Acquisition - Board members recommended.

Senior Housing - Board members recommended.

Brookside Shops - Board members recommended. Mr. Bourdon stated he will reach out to the interested parties for their concerns.

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Approved: Yes

VI. Election of Officers

Mr. Dube motioned to postpone until full board attendance is present, Mr. Yacouby 2nd; all is favor.

VII. Other Business

Administrative Updates - Staff discussed possible special permit filings and possible upcoming agenda items.

The meeting was adjourned at about 8:45 PM.

Respectfully Submitted,
Kim Gorman
Planning Board Secretary