



ACTION PLANNING BOARD

Minutes of Meeting
October 7, 2014
Acton Town Hall
Room 204

Planning Board members attending: Mr. Jeff Clymer (Chair), Mr. Roland Bourdon, Mr. Ray Yacoub, Mr. Rob Bukowski, Mr. Michael Dube and Mr. Derrick Chin.

Also present: Roland Bartl, Planning Director and Kim Gorman, Planning Board Secretary

Mr. Clymer (Chair) called the meeting to order at 7:32 PM.

I. Citizens' Concerns - None

IIA. Consent Agenda – Draft Minutes of 09/16/14

The minutes of the September 16, 2014 meeting were approved as amended.

IIB. 08-02 (Residences at Quail Ridge) – Amendment for 4-ft. sidewalk on Skyline Drive

Board members reviewed and discuss the documents for a minor modification to reduce the width of the proposed new Skyline Drive sidewalk from 5 feet to 4 feet for a distance of 515 feet and accept from Pulte Homes a \$37,750.00 donation to the Town's sidewalk fund. Mr. Bourdon motioned to approve the amendment; Mr. Yacoub 2nd; all in favor.

III. Reports

Acton 2020 / Kelley's Corner Steering Committee – Their next meeting is tomorrow night and will review the outcome from the public forum on the feedback of the community for the process of creating a vision for Kelley's Corner.

EDC – The Committee met with the developer of the WAVE project; Mr. Mathias Rosenfeld and Health Director; Mr. Doug Halley. They discussed the sewer expansion into West Acton.

CPC – The committee discussed a few future projects for possible CPA funding.

WRAC – Mr. Clymer will be giving a presentation on behalf of the committee.

Open Space – The committee discussed a parcel of land on the Stow/Acton line for potential open space land to purchase.

IV. – GWPD update/consultation with Matt Mostoller (re: FTM Draft Zoning Articles)

Mr. Matt Mostoller, Environmental Manager with Acton Water District; Mr. Raymond Talkington, President with Geosphere Environmental Management Inc. and Mr. Ronald Parenti, Commissioner of the Acton Water District were present.

Mr. Mostoller stated they have been working on bylaw changes since last year and would like to bring the changes to the Special Town Meeting. Mr. Talkington stated the proposed changes are based on DEP recommendations and will consist of new definitions, formatting changes and other items.

Staff and Town Counsel had provided their notes and edits on the draft article.

The Board reviewed and discussed the draft documents. Staff will work with Mr. Mostoller on editing and formatting the draft article for the public hearing on October 21.

V. - WRAC Presentation

Mr. Clymer displayed a presentation on the proposed Stormwater Management bylaw for Acton to come into compliance with the Federal standards under NPDES II (National Pollutant Discharge Elimination System). Mr. Clymer explained the impacts on the groundwater that would be regulated. He discussed their action items, process, scope, recommendations and cost.

Minutes of the October 7, 2014 Planning Board Meeting
Approved:

The committee has sent their recommendations to the Board of Selectmen and will circulate for comments. They would like to hold public meeting for review and bring to the Annual Town Meeting in April 2015.

VI. – FTM Draft Zoning Amendments – updates & discussion

The Board reviewed and discussed the draft articles. Mr. Bartl stated the number of restaurant seats in the amendment for Reduce Special Permit has been reduced due to Town Counsel's review. Board members recommended moving forward with the draft articles to the public hearing on October 21.

VII. Election of Officers

Jeff Clymer – Chair

Rob Bukowski – Vice Chair

Michael Dube – Clerk

VIII. Appoint a new representative member for the CPC

Mr. Bourdon explained the duties of being a CPC member.

Mr. Jeff Clymer volunteered to serve as the Planning Board's representative member on the Community Preservation Community.

VI. Other Business

Administrative Updates - Mr. Michael Dube volunteered to serve as the Planning Board's representative member on the Design Review Board, per the Design Review Board's Charge. Mr. Yacoubi volunteered to be the alternate.

The meeting was adjourned at about 9:30 PM.

Respectfully Submitted,

Kim Gorman

Planning Board Secretary