

Acton Volunteer Coordinating Committee Meeting Minutes for 11/09/2009

Present: Bonnie Geithner, Jean Lane, Nancy Gerhardt, Charlie Aaronson

Absent: Jean Schoch, Efi Papadopoulis

The meeting was convened at 7:07 PM on 11/09/09.

Giorgio Bruschi has resigned from the VCC. The VCC now has an opening for an associate member.

There were no volunteer candidates scheduled to be interviewed.

Draft copies of the minutes of the past 7 VCC meetings will be sent to members before the next meeting. They will be amended if required and a vote will be held to accept them.

Barbara Walsh will move on for further consideration as a Commissioner on the Cemetery Commission.

There have been several resignations this past month Ads will be placed for:

- Cable Advisory Committee (2)
- Economic Development Committee (2)
- Historic District Commission (1)
- Public Ceremonies Committee (1)
- Transportation Advisory Committee (1)
- Volunteer Coordinating Committee (1)
- Water District-Land Management Advisory Committee (1)

Dennis Loria will come to the next VCC meeting to interview for the Green Advisory Committee.

Reviewed the Open Meeting Law Guidelines with respect to conversations and Emails.

A discussion ensued of how to poll the committee and board chairmen with respect to their anticipated openings and what they see as the skills or individual characteristics needed for those positions. The goal will be to serve them better and meet their needs. The VCC will prepare an introductory letter to them to publicize the VCC process (to be developed). The groups will be divided among the VCC members for visitation.

A discussion occurred about the process of addressing applications that are placed in the suspension file. Bonnie will bring the suspension file to the next meeting for review by the VCC.

The meeting was adjourned at 8:20 p.m.

The next regularly scheduled meeting of the VCC is November 23, 2009 at 7:00 p.m.