



**TOWN OF ACTON  
DESIGN REVIEW BOARD  
MINUTES OF NOVEMBER 4, 2009 MEETING**

7:30 p.m.  
Room 126, Town Hall

NEXT COMMITTEE MEETING: Wednesday, November 18 2009  
Acton Town Hall, Rm 126, 7:30 p.m.

**Present:** Ann Sussman (Chair), Holly Ben-Joseph (Vice-Chair), David Honn, Conor Nagle, Ruth Martin and Ryan Bettez.

Meeting was called to order at 7:35 p.m.

We discussed ways to improve interactions with other boards and also how to formalize the DRB's role in reviewing multi family housing in all its forms. Ryan Bettez, new planning board Chair suggests that the DRB be involved in the development of the new Master Plan for the Town as one important way for the two boards to work together.

The DRB could assist in the Master Plan by sending our ideas to the Planning Board.

Ann Sussman spoke with Selectwoman Paulina Knibbe regarding increasing our mandate to review projects. Paulina sees us as serving the BOS, not other committees, so we will need to rewrite our Charter to include other projects.

The DRB would also like to offer our help to other boards and the community in general to visualize proposed projects.

**ACTION ITEM:** Ann Sussman will make a first attempt to rewrite the charter.

Review of Meeting Minutes of September 16<sup>th</sup>, 2009. The minutes were reviewed and approved with a few corrections.

**ACTION ITEM:** Holly Ben-Joseph will submit the approved minutes to the Town.

Ann Sussman gave a quick presentation on the Kelly's corner project and asked DRB members for their input for this project.

Meeting was adjourned at 8:25 pm.

Respectfully Submitted,  
Holly Ben-Joseph