



**TOWN OF ACTON  
DESIGN REVIEW BOARD  
MINUTES OF MAY 27, 2015 MEETING**

7:30 p.m.  
Room 126, Town Hall

**Present:** Holly Ben-Joseph (Chair), Michael Dube, Peter Darlow, Janet Adachi – BOS liaison

The meeting was called to order at 7:40 pm.

No meeting minutes were presented for approval, we will need to review at the next meeting.

**Donation Bins around Town:** Janet Adachi stated that Roland Bartl probably will not want to revisit putting forward a bylaw for donation bins, at least not in its original format. The DRB decided to shelve this topic for a while, and investigate how other towns control bin location and collection. We will revisit this topic in winter.

Interesting note: The bin locations could be controlled through placement of structures along property lines, and required setbacks, but Roland Bartl says that the Town will not enforce setbacks until there is a bylaw specifically for the bins.

**Review 429-433 Great Road Project:**

This project includes the demolition of the existing Pegasus store (barn structure), and development of a small-scale car dealership and service with parking. This was the second time the proponent has come before the DRB for comments. The DRB noted which aspects of the building the architect revised in response to the first DRB review memo, and we also commented on the new revisions. The comments can be found at the DRB website under Review Memos, 427-433 Great Road, and dated 5-27-2015.

**Review of the Kelley's Corner Design Guidelines**

The DRB provided comments on the draft of the Kelley's Corner design guidelines prepared by the Cecil Group. Some members thought the guidelines as not Acton-specific enough and wanted to see more examples of what would work specifically in Kelley's Corner. For a complete list of the DRB comments, refer to the DRB Memorandum, Kelley's Corner Draft Design Guidelines dated 5-27-2015.

The meeting adjourned at 8:45 pm.

**Next Committee Meeting:** Wednesday, June 17, 2015 (June 3 meeting cancelled).  
Acton Town Hall, Room 126, 7:30 p.m.

Respectfully Submitted by: Holly D. Ben-Joseph