



TOWN OF ACTON  
DESIGN REVIEW BOARD  
MINUTES OF August 5, 2015 MEETING  
7:30 p.m., Room 126, Town Hall

DRB Members in attendance: Holly Ben Joseph (Chair), David Honn, Kim Montella, and Janet Adachi (BoS Liaison).

Meeting called to order 7:40.

Members reviewed minutes of May 27, 2015 and June 17, 2015 meetings and approved as amended.

**Kelley Corner**

Peter Darlow was not present so there was no update on the Kelley Corner project.

**Site Plan Special Permit Study Committee**

Kim Montella volunteered to be on the standing committee to study the current process of Commercial Site Plan Views.

**Miscellaneous**

The July 15, 2015 DRB meeting was cancelled. Next meeting: August 19, 2015

**Action Items:**

**Holly Ben Joseph** to amend above meeting minutes as approved and submit to the Town Boards.

**Holly Ben Joseph** to send the Acton Kelley Corner Action Design Guidelines to all DRB members for review. Individual comments can be sent to Peter Darlow.

Meeting adjourned at approximately 8:25.

Respectfully submitted,  
Kim Montella