

ACTON HOUSING AUTHORITY  
BOARD OF COMMISSIONERS MEETING  
68 WINDSOR AVENUE, ACTON MA 01720  
MINUTES  
September 29, 2015

Present: Bernice Baran, Ken Sghia-Hughes, Nancy Kolb and Robert Whittlesey  
Absent: Ryan Bettez  
Also Present: Kelley Cronin  
Attending: Andy Brockway

Mr. Whittlesey called the meeting to order at 4:00 p.m.

1. The Board reviewed the minutes of the previous meeting. Mr. Sghia-Hughes made a motion which was seconded by Ms. Kolb and unanimously voted in the affirmative to:

*Approve the minutes of the August 11, 2015 meeting.*

2. Ms. Cronin let the Board know almost 20% of the units had turned over in the past 12 months. Ms. Cronin is trying to get some “vacancy funds” from the MA Department of Housing and Community Development (DHCD) to help pay for the cost of the units turning over and to modernize some of the family units at Sachem Way. The capital plan only provides for the cost of modernizing three units. Ms. Cronin let the Board know that DHCD was looking at the units this week and determining whether or not funds would be made available.
3. Mr. Whittlesey introduced Andrew Brockway, Chair of the 2020 Committee and Kelly’s Corner Committee. Mr. Brockway updated the Board on the activities of both Committee’s. Kelly’s Corner Committee is looking at traffic, zoning and the lack of design guidelines and trying to determine ways to encourage redevelopment. Mr. Whittlesey expressed his interest in seeing the K-Mart parcel become a mixed use development which included affordable housing.

Mr. Brockway updated the Board on the activities of the 2020 Committee. Acton 2020 is responsible for implementing the recommendations in Acton 2020’s Comprehensive Community Plan. The 2020 Committee is working with various town committees, boards, and departments to help them implement action items for which these bodies are responsible. The Board let Mr. Brockway know that they are interested in assisting the Town with developing more affordable housing.

4. Due to time constraints the Board pushed off discussing potential development to the next meeting. The Board reviewed and approved the final draft of the use of the community room for the storage of the piano and agreement with Mr. Segal.
5. Mr. Sghia-Hughes made a motion which was seconded by Ms. Kolb and unanimously voted in the affirmative to:

*Approve the July and August vouchers (monthly list of accounts payable) as presented.*

The meeting was adjourned.

Respectfully submitted,

Kelley A. Cronin  
Executive Director

Attachments to the September 29, 2015 meeting:

Minutes of the August 11, 2015 meeting, Acton Housing Authority Sick, Vacation, Capitalization and Veteran's Preference policies, Piano Agreement, Acton Community Preservation Project Application form. July and August vouchers