



**ACTON PLANNING BOARD**  
**Minutes of Meeting**  
**September 19, 2017**  
**Acton Town Hall**  
**Room 204**

Planning Board members in attendance: Derrick Chin, Acting Chair; Emilie Ying; Anping Liu; Jon Cappetta; Bharat Shah  
Also present: Roland Bartl, Planning Director; Robert Hummel, Assistant Town Planner; Katelyn Huffman, Planning Board Secretary.

Mr. Chin opened the meeting at 7:30 pm.

**I. Reports**

Ms. Ying reported that the Open Space Committee held an executive session in regards to land acquisition. She also reported that the DRB would be discussing the KCSC infrastructure improvements at their next meeting. Mr. Chin reported that Insulet would be having their groundbreaking ceremony on September 28, 2017.

**II. Review Proposed Zoning Changes for Special Town Meeting**

Mr. Bartl and Mr. Hummel gave an overview of 4 proposed zoning changes for December 4, 2017 Special Town Meeting. These proposed changes were (1) amendment concerning building additions on nonconforming residential lots; (2) housekeeping amendment for Shopping Center Parking; (3) rezoning 210 Arlington Street from the Residence 2 to the Village Residential district; (4) rezoning 145 Great Road (Brookside Shops) from the Residence 8 to the Limited Business district

Mr. Gordon Richards, asked the Board to consider the allowance of Parking Facilities in the South Acton Village Zoning District.

The Board agreed to hear five articles at the October 17, 2017 Public Hearing. It is noted that Ms. Ying did not support 210 Arlington Street Rezone going to the public hearing.

**III. Review Decision - New Member Presentation and Discussion**

The Board moved this agenda item to their October 3, 2017 meeting.

**IV. Review Decision - # 17-06 – 64-68 Robbins Street**

The Board reviewed and ratified the decision of disapproval that the Planning Department and Town Counsel had drafted.

**V. Minutes**

Mr. Shah moved to approve the September 5, 2017 meeting minutes as amended. Mr. Cappetta seconded the motion. The motion carried unanimously.

**VI. Administrative Updates**

Ms. Huffman informed the board of their upcoming October schedule.

Mr. Shah moved to close the meeting at 9:15PM. Mr. Cappetta seconded the motion. The motion carried unanimously.

The meeting was adjourned at 9:15PM.

Respectfully Submitted,  
Katelyn Huffman  
Planning Board Secretary