

Acton Cemetery Department

Minutes of Board of Commissioners on Wednesday, September 13, 2017

The meeting was held in Room 126 at 2 p.m. Present Dana Snyder-Grant, William Klauer and Joe Will (2:12) in attendance, also present, Joan Gardner, Selectmen Liason, Tom Tidman, Director of Natural Resources.

Three items were on the posted agenda

Item 1 was the present status of the upgrade to the Kennedy Service Building

Tom Tidman advised us that the project had just recently come back from Town Council and had yet gone out to bid. At present, the project is anticipated to cost about \$160,000. Between allocated use of Trust Funds and Town funding, it is about \$50,000 short of the projected cost.

Item 2 concerns damage to the wall adjacent to the West Gate of Woodlawn Cemetery

Bill Klauer indicated he noticed damage to the end of the wall closest to Woodlawn Chapel. As it had not been previously reported, Tom Tidman or Shawn O'Malley will inspect and report back.

Item 3 to consider asking for Community Preservation Funding to be used for items within the Cemetery

The use of money from the Community Preservation Act was discussed as a possible bridge between the lack of adequate funds to proceed forward with the Kennedy Service Building. Kristen Guichard spoke briefly to advise that we first need to ascertain if the building qualifies. It would qualify as the structure is over 50 years old, situated within a Cemetery that is on the Cultural Resource Listing for

the Town of Acton and the Massachusetts Historical Commission. The work on the building would be to make it handicapped accessible. Bill Klauer will look into whether the building could qualify.

The Commissioners voted to conduct a tour of Woodlawn Cemetery on Friday, September 22 at 10 a.m. to inspect the Kennedy Service Building, the support pillars and wall at the West Gate and familiarize themselves with the needs so they can move forward to initiate repair work.

Respectfully submitted,

William A. Klauer

A handwritten signature in black ink, appearing to read "Joe Will" on the top line and "Klauer" on the bottom line, though the signature is somewhat fluid and stylized.