



**ACTION PLANNING BOARD**  
**Minutes of Meeting**  
**October 3, 2017**  
**Acton Town Hall**  
**Room 204**

Planning Board members in attendance: Ray Yacoub, Chair; Derrick Chin; Emilie Ying; Anping Liu; Jon Cappetta; Bharat Shah  
Also present: Kristen Guichard, Senior Planner; Katelyn Huffman, Planning Board Secretary.

Mr. Yacoub opened the meeting at 7:30 pm.

**I. Reports**

Ms. Ying reported that Open Space - No new updates since 9/19 PB meeting; DRB - On 9/20 DRB had a meeting with Doug Herrick, Amber Klauer and Brewster Conant from Acton Historical Society to review the KC infrastructure plans in front of the Hosmer House. The DRB provided 3 designs for reviewing. Mr. Chin reported that Insulet had their groundbreaking ceremony on September 28, 2017. He also reported from the last KCSC meeting that the developer, Winstanley Associates, provided a concept plan for the Kmart property.

**II. New Member Presentation and Discussion**

Ms. Guichard presented a new member welcome presentation. She touched on open meeting law, subdivision control law, the local zoning bylaw, and other rules and regulations that the Board deals with on a regular basis.

**III. Consent Agenda**

Ms. Ying made a motion to approve the September 19, 2017 minutes. Mr. Cappetta seconded the motion. The motion carried unanimously.

**IV. Administrative Updates**

Ms. Huffman informed the Board of their upcoming October 17, 2017 Public Hearing for Proposed Zoning Changes and also about their upcoming November 7, 2017 Public Hearing regarding a Zoning Change to implement a moratorium on recreational marijuana.

Ms. Ying made a motion to close the meeting. Mr. Cappetta seconded the motion. The motion carried unanimously.

The meeting was adjourned at 9:00PM.

Respectfully Submitted,  
Katelyn Huffman  
Planning Board Secretary