

Historic District Commission
Town Hall, Room 121
Meeting Minutes, 29 Nov 2016

Meeting called to order at 7:32 PM. Attending: Ron Regan (RR), Anita Rogers (AR), David Honn (DH), Fran Arsenault (FA), David Shoemaker (DS); visitor Allison Casazza

7:33pm **Citizen's questions** - None

7:33 **Misc Issues**

- 62 River: CNA for replacement roof (DH)
- Train Station Solar Panel: on hold, various committees have opined against it, including from the HDC.
- Concern about realtors insufficiently informed about the restrictions of actions in the Historic District. FA to inform colleagues. Homeowner's letter should contain language asking sellers to inform realtors of HDC requirements. **HDC to issue letter to local realtor offices.**

7:47 Approval of minutes for November 11th.

7:50 Review Spreadsheet and updates.

8:00 **CPC RFP Development**

Discussion of the draft Request for Proposals for the analysis and formulation of more appropriate zoning, as funded by the CPC. Title, timing of the phases, and likely date for readiness to present to the Town Meeting covered. Important to require graphical output to communicate the impact of the changes. HDC will prepare materials to be provided to applicants; concept is to develop physical notebooks including spreadsheets in 11 x 17 format. Notes from members were collected for a next draft. Will re-review draft at the meeting of 12/13/16.

9:23 Meeting closed.