



**Dog Park Committee
Minutes
Tuesday, May 22, 2018
7:30–9:30 PM
Room 46, Town Hall
472 Main St., Acton, MA**

Committee Members Roll Call:

Clare Siska- Co-Chair
Cathy Foctman- Town Liaison
Tom Gillispie- Co-Chair
Betsy Kristl- Absent
Joan Gardner-Absent

Members of the Public:

Joe Will
Matt Smith

Call meeting to order:

Ms. Siska called the meeting to order at 7:35.

Citizens' concerns:

Joe Will brought to the committee's attention the Acton Boxborough Family Network as a vehicle for communication about the work of the Dog Park Committee. In addition, the committee discussed informal neighborhood groups and newcomers and neighbors. Email neighborhood groups or local networks.

Review and accept prior meeting minutes:

The minutes for the April 24 was read, amended, and accepted.

Committee Membership:

- Committee Reappointment Survey – deadline 5/23: Members were reminded to respond to the email that was sent.
- Inquiry: Matt Smith attended the meeting to understand the work of the committee.
- New Member Recruitment: Tom Gillispie and Karen Martin will check with Joan Gardner about the need for new members and Karen Martin will post on Facebook the need for committee members on the Acton Dog Park page.

Events:

- Memorial Day Parade- The Dog Park Committee will not be participating in the parade. Other community gatherings will be considered. Cathy Foctman will check into the Lion's Club Town Fair which is June 14th-17th.
- ABFM Community Table
- Another poop patrol day- this will be reconsidered in the fall. Betsy Kristl will be asked to provide some information for the Acton Arboretum Information Board at the entrance.

- Related: ADPC Calendar- Tome Gillispie with start a spreadsheet in Google Drive with upcoming events.

Stanton Foundation Design Grant – Update:

- No new information.
- The committee thanked Joe Will for the information on the use of the Stanton Grant and CPA funds.
- Cathy Fochtman will be the connection to the town for working with Stanton. Cathy will discuss with her supervisor.
- CPA needs to be ready in November and the ADPC hopes to bring the needed information to the Board of Selectmen this summer.
- The committee discussed using the Stanton Grant for the design and the CPA from the town and using a local design firm that has done this work before.
- Town is required to contribute 10% and the land.

Review land parcels – GIS system

- The committee reviewed three land parcels and reviewed the properties considering the desired requirements that were identified. Refer to the Excel Spreadsheet in the Google Drive folder.
- Three properties were reviewed: 61 Canterbury, 70 Quarry Road, and 12 Simon Willard Road.

New Business:

- WR Grace Property was discussed as a possible option that is not on the current list. The committee did not consider it an option for a Dog Park.

Adjourn:

The meeting was adjourned at 9:14.

Respectfully submitted,

Karen Martin

Next meeting: Tuesday, June 12, 7:30 PM, Room 121, Acton Town Hall

Some upcoming agenda items:

- Reviewing potential land parcels (GIS + in person)
- Land selection: invitations to other boards & committees
- Upcoming Visibilities and Special Events
- 501c3 + Fundraising Activities
- Reviewing features/photos from other dog parks
- Visits from more dog park representatives
- BoS presentation planning