

**TOWN OF ACTON**  
**WATER RESOURCES ADVISORY COMMITTEE**  
**MEETING NOTES OF SEPTEMBER 20, 2018**

**Documents:** Any documents utilized during this meeting are either included in these minutes, available on the web and/or can be examined at the Town offices during regular business hours.

**Present:** Lucy Kirshner, Ron Beck, Robert Sekuler, Barry Rosen, Joan Gardner (BOS Liaison), Matthew Mostoller (by telephone). Guests: Kim Kastens, Sarah Bursky (by telephone).

**Note Taker(s):** Barry Rosen

**Chairperson:** Ron Beck

**Called To Order:** The chairperson called the meeting to order on September 20, 2018 at 7:30 PM. A quorum was present in the room. By prior arrangement, Ms. Bursky (WRAC workshop facilitator) and Mr. Mostoller called-in to the meeting to participate via speakerphone. Mr. Mostoller did not participate in any voting.

**Old Business:**

1. Approval of Minutes: On a motion by Mr. Sekuler which was seconded by Mr. Beck, the minutes of August 29, 2018 were approved by a unanimous vote of those WRAC members present in the room. Mr. Mostoller did not participate in the voting.
2. Water Resources Workshop Final Issues:
  - 2.1. Slides: The committee reviewed the slide presentation while Mr. Mostoller “walked” the group through via telephone. Consensus was reached that aside from some minor adjustments which will be made by Mr. Mostoller, the slides can be presented as is. No changes in content or order were necessary.
  - 2.2. Morning Coffee: There was considerable discussion on the morning coffee that will be available to the attendees. While the Town will supply coffee to the invited participants, Ms. Kastens expressed a concern that other citizens could feel left-out or slighted by the policy. She was not blaming anyone for the policy but was uncomfortable with it. The committee came to the conclusion that the existing arrangement would not look good for the Town of Acton or the WRAC. It was decided that additional coffee would be purchased and brought to the workshop by individual members of the WRAC. [Mr. Beck will bring coffee.] Ms. Gardner, our liaison to the Board of Selectpersons, volunteered to set-up the coffee table.
  - 2.3. Supplies & Set-up: The committee went through an extensive list of items to be considered which was supplied by Ms. Kastens. It appeared that most of the items had been addressed but the WRAC discovered a few items that required discussion to be certain that they were clear. It should be noted that a number of WRAC members, as well as Ms. Kastens, volunteered to provide some of the physical items that would be needed for a successful meeting such as easels, markers, coffee, note cards, paper, etc. The set-up in Room 204 (based upon a drawing that was submitted by Mr. Rosen to facilities via Lisa) was acceptable to all.
  - 2.4. Agenda: The final agenda was discussed and refinements were made as to who would be saying what at which time. The committee was comfortable with the final arrangements. It was noted that Senator Eldridge would only be attending the workshop between 8:00 – 8:30 due to

another engagement to which he was committed. It was not clear from the email received by Mr. Rosen from Senator Eldridge's chief-of-staff whether the senator will remain long enough to make remarks.

**New Business:**

3. Date/Time of Next Meeting: The next meeting of the WRAC will be the workshop being held on 9/22/2018. There will be a regular meeting of the WRAC on Wednesday, September 26, 2018 at the Water Supply District of Acton beginning at 7:00 PM ET.

**Adjournment:**

On a motion by Mr. Sekuler which was seconded by Ms. Kirshner, the meeting was adjourned by a unanimous vote at 9:00 PM ET. [Mr. Mostoller did not vote on this motion.]