

## Cemetery Commission

MEETING POSTED: YES

DATE: 12/11/2019

TIME: 2:00pm

PLACE: Kennedy Building

MEMBERS PRESENT: Joe Will, Bill Klauer, Dana Snyder-Grant

ALSO PRESENT: Joan Gardner, Tom Tidman, Theresa O'Leary, Shawn O'Malley, Kim Clark

### 1. Opening

Chair Joe Will opened the meeting at 2:00pm

### 2. Regular Business

- A. Approval of Meeting Minutes – The meeting minutes on 11/20/19 from the Cemetery Commission were reviewed and approved by a vote of 3-0 with no amendments.

### 3. New/Special Business

- A. Historical Resources update- Robbins foundation was discussed and the Historical Commission will be asked to provide kiosk content that will be placed at the foundation site.
- B. Motion to move the monthly meeting time/date failed.
- C. 2019 Annual report- all revisions will be sent to Kim Clark and Joe Will directly. Final draft will be discussed at January 8 meeting.
- D. Finance came in to give ideas for the future use of trust funds. Kim Clark and Theresa will work on a presentation for an upcoming meeting.

### 4. Consent items

- A. Dana Snyder- Grant made a motion to provide out of trust funds for 2 fully equipped trucks for cemetery use to be purchased now with a cost not to exceed \$175,000. The motion was approved 3-0.

**Adjournment** At 3:05p.m., it was moved and seconded to adjourn the meeting. The motion was approved unanimously.

Next meeting scheduled for 1/8/20.

### Documents and Exhibits Used During this Meeting

- Meeting minutes of 11/20/ 2019
- 2019 Annual report draft