



Kelley's Corner Steering Committee

Meeting Minutes

22 October 2019

7:30 pm

EOC Room, Public Safety Facility

371 Main Street, Acton MA

Present	Andy Brockway (chair), Bob Van Meter, Derrick Chin (PB), Erin Bettez, Jon Benson (BoS), Larry Kenah (clerk, EDC), Pat Clifford, Peter Darlow (DRB)
Not Present	Christi Andersen (FinCom), David Manalan, Dean Charter
Town of Acton	Kristen Guichard (Planning Department)

Opening

Andy Brockway opened the meeting at 7:32 pm.

1. Meeting Minutes

Minutes were approved for the KCSC meeting that took place on 28 August 2019.

Overview

- The 75% plan will be submitted to MassDOT on 1 November 2019.
- Appraisers are already working on Community Lane.
- Letters have been sent to the remaining property owners in Kelley's Corner explaining the appraisal process.
 - Approximately thirteen property owners are working with the town.
 - Some owners whose properties border both Route 27 and Mass Ave will be dealing with both the town and the state.
- Numbers should be available to FinCom in time for Spring 2020 Town Meeting.

During this part of the discussion, we learned that Middlesex Bank will be moving to the property currently occupied by Quill & Press.

Walls, etc

- The committee completed its discussion about different pieces of landscape design.
- Walls were the topic of this meeting.



- The committee examined a list of the ten walls that will be built as part of the project including length, height range, and material.
- The discussion included the locations of the light fixtures along the west side of Main Street north of Mass Ave. The particular concern was that light fixtures should not be located on the sidewalk.

Starbucks Parking Lot

- There was a brief discussion of the impact on traffic flow and parking as a result of closing one access point into this parking lot.

Public Outreach

- We are planning a public meeting for early March on a date that avoids the presidential primary.

Future Dates

- Comments on the 75% plan are expected in late January.
- Comment resolution will take place in February 2020.
- Bids to contractors will likely happen at the end of 2021.
- Construction will begin in the middle of 2022.

Next Meetings and Adjournment

There is no next meeting scheduled for KCSC but the committee would like to after the holidays in early January to begin planning for Spring Town Meeting.

The meeting adjourned at 8:52 pm.

Documents and Exhibits Used during This Meeting

The agenda for this meeting and the draft minutes reviewed and approved at this meeting

- 10.22.19 KCSC Agenda
- KC Draft Minutes - 8-28-19 - Combined with GPI Handout

can be found at

<http://doc.acton-ma.gov/dsweb/View/Collection-11519>

Two documents that contain information about and locations of the walls that will be built as part of this project

- Kelley's Corner - Proposed Retaining Wall Info
- Kelley's Corner - Proposed Retaining Wall Locations

can be found at

<http://doc.acton-ma.gov/dsweb/View/Collection-11520>