

## Cemetery Commission

MEETING POSTED: YES

DATE: 1/8/2020

TIME: 2:00pm

PLACE: Kennedy Building

MEMBERS PRESENT: Joe Will, Bill Klauer, Dana Snyder-Grant

ALSO PRESENT: Joan Gardner, Tom Tidman, Shawn O'Malley, Kim Clark

### 1. Opening

Chair Joe Will opened the meeting at 2:00pm

### 2. Regular Business

- A. Approval of Meeting Minutes – The meeting minutes on 12/11/19 from the Cemetery Commission were reviewed and approved by a vote of 3-0 with one small amendment.
- B. Citizens' concerns – Franny Osman had emailed a letter requesting to have the monthly meeting moved to a different week. It was advised that if she applied to be an associate member that it would start the process and be brought back unto the table for further discussion.

### 3. New/Special Business

- A. 2019 Annual Report- for any revisions please send to Kim Clark directly by Jan 15.
- B. Truck replacement update- both trucks were ordered and were a total of \$139,653.
- C. Woodlawn Section 15 warrant article- it was discussed that an article was submitted asking for \$100,000 from cemetery land funds which would pave a new road in Sec 15 Woodlawn Cemetery. The quote for that work was \$83,650; the remainder of the funds would be used for tree plantings and shrub rows.

### 4. Consent items

- A. Dana Snyder- Grant made a motion and Bill Klauer made an adjustment to it to provide out of trust funds for a jackhammer with all fittings for the new truck. The request was for \$1500 and was approved 3-0.

**Adjournment** at 2:40p.m. it was moved and seconded to adjourn the meeting. The motion was approved unanimously.

Next meeting scheduled for 2/12/20.

## **Documents and Exhibits Used During this Meeting**

- Meeting minutes of 12/11/ 2019
- 2019 Annual report draft
- Citizens concern letter regarding moving the week of the Commission meeting
- Quotes for replacement trucks
- Email request to open an article for Town meeting
- Quote for paving of new road in Sec 15 Woodlawn
- Quote for new jackhammer to go along with replacement truck