



Planning Board

August 18, 2020

7:30 PM

Virtual (Zoom)

Planning Board members present: Derrick Chin (Chair), Ray Yacouby (Vice-Chair) Jon Cappetta (Clerk), and Anping Liu, and Sam Bajwa.

Also present: Robert Hummel, Assistant Town Planner

Opening

Chair Derrick Chin called the meeting to order at 7:34 pm. He read the guidelines for virtual meeting.

The Clerk called the roll: Ray Yacouby- Aye, Sam Bajwa- Aye, Anping Liu - Aye, Jon Cappetta- Aye, and Derrick Chin- Aye. Unanimous (5-0)

1. New/Special Business

I. Public Hearing 7:30 PM – PB20-4 – Public Hearing, Sign Special Permit – 321 Main Street

The Chair opened the hearing at 7:41 pm.

The applicant, represented by Jeff Smart from Smart Signs Systems presented an overview of his sign special permit application to change the location for an Acton Medical Associates.

Mr. Yacouby moved, Mr. Bajwa seconded and the board unanimously agreed to close the hearing. After discussion, the board found the special permit application to be consistent with the bylaws. The Board closed the hearing.

Mr. Yacouby moved, Mr. Bajwa seconded, and the board unanimously (5-0) voted to approve the application for a sign special permit and to approve the draft special permit decision presented by staff at the meeting and to delegate the Planning Division to issue the draft decision on the board's behalf. The Clerk called roll: Ray Yacouby- Aye, Sam Bajwa- Aye, Anping Liu - Aye, Jon Cappetta- Aye, and Derrick Chin- Aye. Unanimous (5-0)

II. 7:35 PM – PB20-6 – Public Meeting, Preliminary Subdivision – 40 High Street

The applicant requested for a continuation until the next scheduled Planning Board Meeting. The Board agreed. Mr. Yacouby moved and Mr. Cappetta seconded to continue the public hearing to September 15 at 9:00pm

The Clerk called roll: Sam Bajwa- Aye, Anping Liu – Aye, Jon Cappetta- Aye, Ray Yacouby- Aye, and Derrick Chin- Aye.



III. PB 18-03 – Remand Public Hearing, Planned Conservation Residential Community (PCRC) Special Permit -180 Newtown Road)

The Chair opened the hearing at 8:15 pm.

The clerk called roll to open the meeting. Sam Bajwa- Aye, Anping Liu – Aye, Jon Cappetta- Aye, Ray Yacouby- Aye, and Derrick Chin- Aye.

Meeting was continued to September 15, at 8:15pm via zoom

The Clerk called roll: Sam Bajwa- Aye, Anping Liu – Aye, Jon Cappetta- Aye, Ray Yacouby- Aye, and Derrick Chin- Aye.

IV. Regular Business

a. DRB Delegate

Mr. John Cappetta will represent the Planning Board at the DRB meetings.

b. Previous Meeting Minutes

Mr. Yacouby moved to approve the 06/17/20 meeting minutes, Mr. Cappetta seconded. The Clerk called roll: Ray Yacouby- Aye, Anping Liu - Aye, Sam Bajwa- Aye, and Jon Cappetta- Aye, Derrick Chin- Aye. The vote was (5-0)

Mr. Yacouby moved to approve the 07/21/20 meeting minutes, Mr. Cappetta seconded. The Clerk called roll: Ray Yacouby- Aye, Anping Liu - Aye, Sam Bajwa- Aye, and Jon Cappetta- Abstain, Derrick Chin- Aye. The vote was (4-0)

c. Reports & Administrative Updates

Mr. Hummel notified the Planning Board that there would be a zoning article at the upcoming Special Town Meeting in September.

Adjournment

At 8:35 PM, Mr. Anping moved to adjourn the meeting. The clerk called roll. Ray Yacouby- Aye, Anping Liu - Aye, Sam Bajwa- Aye, and Jon Cappetta- Aye, Derrick Chin- Aye. The vote was (5-0). The meeting adjourned.

Vivian Kobusingye Birchall,
Land Use Department

Documents used at the meeting:

- DRAFT 7.21.2020 Planning Board Agenda
- DRAFT 06.17.20 Planning Board
- Sign Special Permit application for 321 Main Street
- 321 Main Street Draft Decision
- 40 High Street Application
- Planning Division Memos

Also see link for more information: <http://doc.acton-ma.gov/dsweb/View/Collection-11687>