



## Cemetery Commission

MEETING POSTED: YES  
DATE: 4/21/2021  
TIME: 2:00pm  
PLACE: Zoom virtual meeting

MEMBERS PRESENT: Joe Will, Bill Klauer, Dana Snyder-Grant, Franny Osman  
ALSO PRESENT: Joan Gardner, Tom Tidman, Shawn O'Malley, Kim Clark

### 1. Opening

Chair Joe Will opened the meeting at 2:04pm

### 2. Regular Business

Minutes from 3/17/2021 were approved with a 3-0 roll call vote.

### 3. New/Special Business

- Discussed capital budget items being requested and paid for using available trust funds; that the list may vary each year, and that items will still be requested through Town funds. Tom Tidman mentioned that electric-powered machinery is being looked at by the Town's Sustainability Director.
- Starting the process in Woodlawn Cemetery of replacing dead hedges. Crew will pull dead shrubs, and some will be loamed and evaluated to see if replacement is needed.
- Motion was made to move Cemetery Commissioners meetings to the third Wednesday of the month instead of the second. Was approved with a 3-0 roll call vote.

### 4. Consent items

Approval request for

- 2 walk behind mowers to be purchased for \$12,480 out of new per care trust fund.
- purchase and installation of 4 hedgerows for Woodlawn Cemetery Sec 15 to be purchased for \$8146.00 out of new per care.
- flowering pink redbud tree for Jung family to be installed by crew; to be purchased for \$250 out of new per care.
- starting hedgerow replacement in Woodlawn Cemetery Sec 8 with 2 new rows, totaling 26 bushes and a cost not exceeding \$7500.00
- Memorial Day flowers in the amount of \$1827.00 from appropriate trust funds.
- Memorial Day basket & bouquets for \$1620.00 from appropriate trust funds.
- seed and fertilizer for \$2600 split between old and new per care trust funds.
- for removal of 4 hazardous trees in Woodlawn for an additional \$1200 (above an existing \$2500 PO) split between old and new per care trust funds.



**Adjournment** at 2:47pm, it was moved, seconded and approved 3-0 to adjourn the meeting.

Next meeting is scheduled for 5/19/21

### **Documents and Exhibits Used During this Meeting**

Meeting minutes from 3/17/2021

Onyx proposal for 4 hedge rows, pictures of new shrubs, pictures of dead existing hedges, picture of tree being donated to Jung family plot, Onyx proposal for replacement of 2 existing hedge rows, Flower and bouquets spreadsheet for allocation of funds for purchase.