



DOG PARK COMMITTEE MINUTES

Thursday April 15th 4:00 PM

Virtual Meeting via Zoom

Minutes: Karen

Present: Tom Gillispie, Chair
Karen Martin, Vice Chair
Fred Kinch
Clare Siska
Matt Selby
Mike Perry

Absent: Joan Gardner

Opening:

Chair Tom Gillispie opened the meeting at 4:01 with the Covid-19 Script.

I. New Business

1. New Meeting time- Tom will work with the town to see if ADPC can meet in the evenings via Zoom with our own account. The ADPC will work to establish a time and day that works for all members.
2. PRR Follow-up – great job everybody! Tom thanked the committee for their work. Future emails should use the shell (adpc@acton-ma.gov) or Tom's town e-mail tomgillispie@acton-ma.gov.
3. CPC Application and updates- reviewed the CPC meeting and the statement Clare made to address questions of the CPC members.
4. Town Meeting considerations-the BOS are working on preparations. More information will be available later in April or early May.
5. Brainstorming on design firm selection criteria- Luisa provided a list in advance of the meeting. The committee members then provided additional suggestions. The ADPC discussed having a firm familiar with dog parks and other considerations. A spreadsheet will be developed to track the criteria and aid in the selection process. Cathy Fochtman provided information on the town procurement process. The ADPC will start writing the Stanton Grant to prepare for the next steps in the process. Selby will assist in writing the grant after the ADPC writes a draft.

6. Update from AHA meeting (Fred)- No additional information. AHA did not have a meeting
7. Communications Update (Clare)- On-going communication on fundraising efforts.
8. Financial Report (Karen)- Additional \$52. raised in donations
9. Friends of ACDP (Cathy)- Friends are working to distribute flyers using physical locations and pursuing other options for fundraising.
10. Tom will send a letter to FinCom once the Citizen's petition has been posted.

II. New Business

1. Next meeting TBD
2. Town Meeting June 21st

III. Citizens' Concerns

1. None

IV. Adjournment

At 5:22 p.m., it was moved that we adjourn and seconded to adjourn the meeting.
The motion was approved unanimously

Respectfully submitted,

Karen Martin