

## Acton Volunteer Coordinating Committee Minutes for 11/22/2010

Present: Jean Lane, Jean Schoch, Nancy Gerhardt, Efi Papadopoulos and Charlie Aaronson

Absent: Bonnie Geithner

The meeting was called to order at 7:02 PM on 11/22/2010.

The minutes of 11/8/2010 were reviewed. A motion was made and seconded to accept the minutes with the correction of the date of the next meeting changed from 11/8/2010 to 11/22/2010. Passed unanimously.

There were two interviews listed on the agenda.

1<sup>st</sup> Interview – David Keene as an applicant for the Green Advisory Board. He has attended one meetings and has a high interest in making a difference in Acton. He has been a resident for 7 years and has attended Town Meeting. His employer, Starbucks, is environmentally friendly.

2<sup>nd</sup> Interview – Pamela Lynn as an applicant for the Historic District Commission. She saw the notice for this position in the Globe and it aroused her interest. Pamela teaches in the History Department at ABHS. She has not gone to any meetings of the Commission but has read all of the information about the commission on the Town's website. She attends Town Meetings. She feels that she would contribute to this committee as a person with balanced judgment and can bring a good approach to compromise.

Voting:

It was moved and seconded to forward David Keene for the opening on the Green Committee. Passed unanimously.

It was moved and seconded forward to Pamela Lyon for the opening on the Historic District Commission. After significant discussion, the committee passed the motion unanimously.

There was then a discussion of the Volunteer Coordinating Committee processes.

We need to stick to the topic in our discussions. We stray from the point too much.

We need to be more businesslike.

We lack structure.

We will come to the next meeting prepared to further discuss these issues with prepared notes about how we might improve and conduct our meetings, how we could share the responsibilities of the meeting and how we can avoid the need to make as many copies of the things that we make copies of, i.e. applications, resumes, minutes, etc...

The next meeting of the VCC is scheduled for 12/13/2010 at 7:00 PM.

The meeting was adjourned at 8:00 PM.