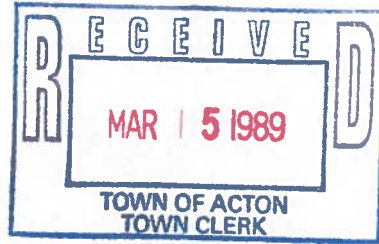


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ACTON BOARD OF HEALTH  
MINUTES OF MEETING  
JANUARY 23, 1989



Board members present were Chairman George Emmons, Joseph Glannon, and Marilyn Hotch. Staff present were Health Director Doug Halley, Health Officers Jose Albors and Deborah Halko, Nursing Supervisor Julia Stevens, and Secretary Sheryl Howe. Others present were Mr. + Mrs. Bottos, Barry Erhardt, Mark Kasperson, Jim Bender, Michael Estabrook, Patricia Estabrook and Carroll Feltus.

The meeting opened at 8:28 P.M.

Nursing Service - Julia Stevens

Mrs. Stevens presented the Board with the Nursing Service agenda and with budget recommendations for 1989/90. The need for an additional contractual home health aide, new job descriptions, salary grade structures, authorization for evening office hours during February, discussion of raising base home health aide rates, and finally the problem with the lack of referrals from Emerson Hospital was discussed. Mrs. Stevens' greatest needs are for an additional home health aide, and a computer that would relieve the burden of bookkeeping off the staff. Mrs. Stevens feels that the Nursing Service also needs a new type of billing system. In order for the nursing service to get back on track they need new job classifications and reorganization. The Town will not need to increase the present budget at Town Meeting for the new classifications. The Board felt that an approval for the evening hours for the cholesterol screening was not a recommendation needed by the Board. The Nursing Service is able to make that decision among themselves. Mrs. Stevens decided to pass over the raising of home health aide rates because they have been able to refer more patients to Minuteman Home care so they are close to breaking even. Mrs. Stevens feels that the fee should not be raised at this time. Lastly, the nursing service went for four (4) weeks without a referral because Emerson is also eager for Medicare payments. It was decided that Mrs. Stevens would draft up a letter to send to Emerson.

Also, the F.A.N.'s would like to announce that there will be an open house on March 16, 1989 from 5:00 - 7:00 P.M. Everyone is welcome.

New London Style Pizza - Nick Bottos

Mr. Bottos currently has forty-one (41) seats in his food establishment. In 1974 he was given approval for twenty (20) seats. The Health Department on a routine inspection became aware of the violation. An order letter was issued in May of 88. Mr. Bottos' present leaching facility cannot accommodate forty-one (41) seats. Mr. Glannon made a motion to approve Mr. Halley's recommendations for additional seating capacity for Mr. Bottos New London Style Pizza. A variance for the expansion of the leaching pits to an increased leaching capacity of four hundred (400) gallons per day was granted with the following conditions.

1. That the grease trap be checked once a month and that it be pumped once a year or immediately if the visual check shows scum to be within 6" of the top of the outlet.
2. Septic tank be pumped a minimum of once a year or if visual indication shows that solids are less than 6" below the invert of the outlet.

Ms. Hotch seconded. All were in favor.

Bowmar/Ali - 531 Main Street

Bowmar seeks a Hazardous Material Control Permit. Bowmar has been cooperative to replace or add requirements that the Health Department needs. Ms. Hotch made a motion to grant this permit with the following conditions:

1. That a 6" containment wall be built around the entrance area to the hazardous materials storage shed and that the floor drain pipe which leads to the outside be sealed off.
2. That the drums in the old storage area be moved to and stored in the new area, as it is almost finished being constructed. This area must have a lock.
3. That in the area near the old empty solvent tank a 6" containment dike be constructed around the 55 gallon drum used for spent solvent.
4. That a report be submitted to the Board when the 10,000 gallon underground storage tank is tested. Also a report should be submitted to the Fire Dept.
5. That the a fee will be assessed when the fee schedule is approved by the Selectmen.

Mr. Glannon seconded. All were in favor.

#### 4 Valley Road - Michael Estabrook

Mr. Estabrook would like to add an additional room with a foundation which would make the foundation 6 feet away from the septic tank . The foundation will be filled with steel bearing supports and concrete so no access into the cellar will be possible. The distance requirements are presently ten (10) feet away because of the possibility of a septic break out entering the cellar. Since the addition will not have a habitable cellar the Board decided to grant this variance. Mr. Glannon made a motion to grant this variance subject to the following conditions:

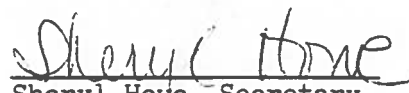
1. The slab will be no closer than five (5) feet from the septic tank.
2. Bearing supports for the slab shall extend down below the bottom elevation of the septic tank.
3. Any future reconstruction of the septic system shall also include placing the septic tank in compliance with the 10' requirements.

#### 13 Robert Road - Approval of Addition


Mr. Carpenter is requesting permission to construct an addition to his home to add a bedroom and change an existing bedroom to a sewing room. The Town of Acton existing regulations are now more than twice the E.P.A's and Title 5's regulations. Mr. Carpenter is agreeable to limiting his use of bedrooms to four (4). The Board feels they should not accept this variance at this time because they feel this room could be used as an additional bedroom and there is no way the Health Department has the time to closely watch individual residences to make sure that the room is being used properly. The Health Departments greatest concern is on the possibility of a septic system overflowing. No action was taken pending further discussion of the underlying policy question.

Mr. Emmons made a motion to adjourn the meeting at 10:30 P.M. Ms. Hotch seconded.

Respectfully Submitted,

  
Sheryl Howe, Secretary

Signed and Approved,

  
George Emmons, Chairman