

ACTON HOUSING AUTHORITY

Minutes of Regular Meeting, 7:30 P.M., 4 January 1982, 68 Windsor Avenue

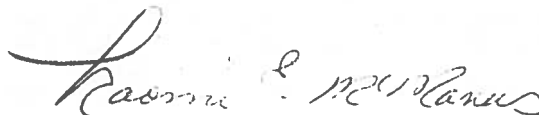
Attendance: Paul Der Ananian, Marlin Murdock, Joseph Mercurio, Ralph Peck,
James Sargent, Betty McManus, Barbara Yates/Acton Housing
Authority
Mary Reed/League of Women Voters

1. Minutes of Regular Meeting 7 December 1981 approved.
2. Minutes of Executive Session 7 December 1981 approved.
3. Minutes of Special Meeting 14 December 1981 approved.
4. Minutes of Executive Session 14 December 1981 approved.
5. Executive Director's Report
 - A. To date the Maintenance employee has used 13.5 sick days since February 1981.
 - B. Discussion of Current Information Sheet on each housing program administered by the Authority.
 - C. Report on Panel Discussion on Condominium Conversion at Boxborough Selectmen's meeting
 - D. Report on Acton's Selectmen's meeting in which the Authority's Section 8 application was discussed in conjunction with the application by EOCD for Section 8 funds. A letter of recommendation for the Authority's Section 8 request will be sent to HUD by the Board of Selectmen along with a letter of support for administration of Section 8 Certificates by local housing authorities.
 - E. Congress Construction has completed all check list items except stress cracks in two (2) bathroom tubs and six (6) sinks.
6. Old Business
 - A. Ms. Kasch's letter extending date for further investigation of possible land site for grant on 705-1/667-2 was discussed.
 - B. There will be an Executive Session directly following the Regular Meeting to discuss purchase of land for 705-1/667-2 complex.
 - C. Executive Director reported on the future purchase of individual condominium units. Motion made by Marlin Murdock to engage appraisers for individual condo units once EOCD gives final approval.

Motion seconded by Joe Mercurio.

- D. Business Corp. of Saugus will be the new service agent for the Authority's Minolta copier.
 - E. Board informed that the Contractor's Certificate and Release form still has not been submitted by EOCD for the Authority's signatures.
 - F. Information noted on Small Cities Community Block Grant.
 - G. Assistant to Executive Director informed Board of "one-write" voucher check system to be instituted in the near future.
7. New Business
- A. Board informed of NAHRO News Alert on possible Federal funding cuts in the Housing Program. Motion made by Marlin Murdock that a letter be sent expressing the Authority's disapproval of proposed cuts in HUD funding.
 - B. Board informed of new policy for Modernization Funding from EOCD.
 - C. Board informed of new policy for Architect and Engineer Selection.
 - D. Board request that policy on Termination of Lease - Incapacitated Individual be rewritten.
 - E. Paul Der Ananian moved that the AHA open another account at MMDT - for 705-2. Motion seconded by Joe Mercurio.
8. Motion made by Paul Der Ananian to adjourn Regular Meeting at 8:55 P.M. and move into Executive Session to discuss land acquisition for 705-1/667-2. Second by Marlin Murdock. Unanimous vote in favor. Regular Meeting will not reconvene.
9. Next Regular Meeting will be Monday, 18 January 1982 at 7:30 P.M. at 68 Windsor Avenue.

Respectfully submitted,



Naomi E. McMañus
Executive Director