

## ACTON HOUSING AUTHORITY

Minutes of Regular Meeting, 7:30 P.M., 18 January 1982, 68 Windsor Avenue

Attendance: Paul Der Ananian, Marlin Murdock, Joseph Mercurio, Ralph Peek,  
James Sargent, Betty McManus, Barbara Yates/Acton Housing  
Authority  
Mary Reed/League of Women Voters

1. Minutes of Regular Meeting 4 January 1982 approved.
2. Minutes of Executive Session 4 January 1982 approved.
3. Executive Director's Report
  - A. Board approved moving a larger electric storage heater into unit 1C as requested by Executive Director.
  - B. Discussion of donations given within the Acton community by Windsor Green Tenants' Organization.
  - C. Board reviewed request from an Acton Certificate Holder to allow her Certificate to become Mobile. Based on the Current policy of a "first come, first served" Waiting List, the Board has instructed the Executive Director to notify the Certificate Holder that her name has been placed on the Waiting List for a Mobile Certificate and when her name reaches the top, she will be issued a Certificate which can be used in any community on the Section 8 Administrators' Association Mobility List.
  - D. Board informed of Middlesex County Retirement System's Annual Meeting.
  - E. Board updated in HUD CDBG funding.
  - F. Paul Der Ananian moved that the Executive Director have the Authority lawyer draw up a "disclaimer" form. This form would be signed by a resident in the event that the staff would need to move his/her car. If the resident refused to sign the form, the parking privileges during the winter months at Windsor Green would be denied.
  - G. Marlin Murdock moved that when a resident is placed in a medical facility and/or extended care facility for more than sixty (60) days, the Authority will review the future ability of the resident to live independently and take the appropriate action.
  - H. Board was informed that a resident's keys have been misplaced. The staff is investigating the situation.

- I. Board informed of accountant's Quarterly Report.
4. Old Business
  - A. Updated report on 667-2/705-1 land acquisition by Executive Director.
  - B. Updated report on condo purchases by Executive Director.
  - C. Board informed of letter sent to President Reagan in regard to continued funding for current housing programs.
  - D. Policy on Termination of Lease for Incapacitated Individual is not ready for Board review.
5. New Business
  - A. Chairman discussed Annual Report which was included in the 1981 Annual Report for Acton.
  - B. Discussion of proposed Fair Housing Committee. Executive Director reported to the Board that she has requested the Town Planner to keep the Authority informed of the progress and has indicated that the Board would like to give input to the Selectmen on any decisions made.
6. Motion made to adjourn at 9:30 P.M.
7. Next Regular Meeting will be Monday, 1 February 1982 at 7:00 P.M. at 68 Windsor Avenue.

Respectfully submitted,



Naomi E. McManus  
Executive Director

ACTON HOUSING AUTHORITY

Minutes of Special Meeting, 5:00 P.M., 21 January 1982, 68 Windsor Avenue

Attendance: Paul Der Ananian, Joseph Mercurio, Ralph Peek, James Sargent,  
Barbara Yates/Acton Housing Authority

Absent: Marlin Murdock, Betty McManus/Acton Housing Authority

1. Special Meeting called to order by Chairman James Sargent at 5:00 P.M.
2. Ralph Peek made a motion to move into Executive Session in accordance with Massachusetts General Laws, Chapter 30A, Section 11A for the purpose of discussing acquisition of real property. Motion seconded by Joseph Mercurio. The Chairman stated that the Special Meeting would not reconvene after the Executive Session. A Roll Call of the Board was called by the Chairman:

AYES

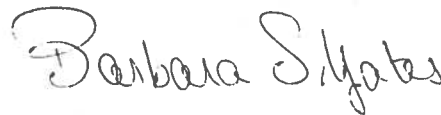
NAYES

Paul Der Ananian  
 Joseph Mercurio  
 Ralph Peek  
 James Sargent

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3. Special Meeting adjourned at 5:05 P.M.

Respectfully submitted,



Barbara S. Yates  
 Assistant to the Executive Director