

## ACTON HOUSING AUTHORITY

Minutes of Regular Meeting, 7:30 P.M., 19 January, 1981, 68 Windsor Avenue

Attendance: Paul Der Ananian, Joseph Mercurio, Marlin Murdock, James Sargent,  
Betty McManus, Barbara Yates/Acton Housing Authority  
Mary Reed/League of Women Voters

Absent: Ann Courtright/Acton Housing Authority

1. Minutes of Regular Meeting of 5 January 1981 were approved.
2. Treasurer Joseph Mercurio reported on the contract to be signed with EOCD on the new grant for 705-1 and 667-2. The Board discussed the Massachusetts Municipal Depository Trust, Middlesex Institution for Savings, and the First National Bank with respect to investment of new grant.

Final payment to Dr. Feltus was made January 13, 1981.

3. Executive Director's Report

- A. Resignation of Ron Woods, Maintenance Mechanic/Laborer.
- B. Barbara Yates will attend the NAHRO Conference on Section 8 HUD Unit Inspection Training on January 22-23.
- C. Discussion of Interstate's quote for installation of additional outside lighting throughout the complex. Jim Sargent has called Bob Pyne and was informed that the monies for this must come out of the Authority's Budget. The Executive Director was instructed to work with the accountant to determine if funds exist for this expense.
- D. After investigation with other Housing Authorities, the Executive Director recommended to the Board to obtain the liability insurance offered by Fred S. James on the Section 8 HUD program.
- E. Board was informed of the new EOCD lease and of its changes. The tenants will be informed of the new lease and all will sign before March 1, 1981.
- F. Credit from the Boston Edison Co. of \$504 for over-billing was noted.
- G. Discussion of hospitalization of a tenant and the need to change the lock on the tenant's apartment door.

4. Old Business

- A. Jim Sargent introduced the following resolution:

Resolution approving a form of contract for financial assistance between the Commonwealth and the Authority and authorizing its execution in connection with the development and administration of state-aided housing project 667-2.

Joe Mercurio moved that the foregoing resolution be adopted as introduced and read, which motion was seconded by Paul Der Ananian, and upon call the "Ayes" and Naves" were as follows:

AYES	NAYES
Paul Deranianian	
Joe Mercurio	
James Sargent	-0-
Marlin Murdock	

The Chairman thereupon declared said motion carried and said resolution adopted.

B. The following resolution was introduced by Jim Sargent:

Whereas, the Contract for Financial Assistance between the Commonwealth of Massachusetts and Acton Housing Authority (hereinafter called the "Authority") relating to State-Aided Housing Project 667-2 provides for the selection of a depository bank or banks.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE MEMBERS OF THE ACTON HOUSING AUTHORITY, AS FOLLOWS:

Section 1. The Authority shall enter into a Development Fund Agreement with the Middlesex Institution for Savings in the form submitted at this meeting and hereby designated as Document No. 1-81 in the Document Book, and the Chairman, or Vice Chairman, is hereby authorized to attest the same.

Section 2. The officers of this Authority shall be, and they are hereby authorized and directed, on and after the execution of said agreement by the respective parties thereto, to do and perform on behalf of the Authority all acts and things required of the Authority to perform fully all of its obligations thereunder.

Section 3. This resolution shall take effect immediately,

Joe Mercurio moved that the foregoing resolution be adopted as introduced and read, which motion was seconded by Paul Der Ananian, and upon roll call the "Ayes" and "Naves" were as follows:

AYES	NAYES
Paul Der Ananian	
Joe Mercurio	
James Sargent	-0-
Marlin Murdock	

Resolution approving a form of contract for financial assistance between the Commonwealth and the Authority and authorizing its execution in connection with the development and administration of state-aided housing project 705-1.

Joe Mercurio moved that the foregoing resolution be adopted as introduced and read, which motion was seconded by Paul Der Ananian, and upon call the "Ayes" and Naves" were as follows:

AYES

NAYES

Paul Deranianian  
 Joe Mercurio  
 James Sargent  
 Marlin Murdock

-0-

The Chairman thereupon declared said motion carried and said resolution adopted.

B. The following resolution was introduced by Jim Sargent:

Whereas, the Contract for Financial Assistance between the Commonwealth of Massachusetts and Acton Housing Authority (hereinafter called the "Authority") relating to State-Aided Housing Project 705-1 provides for the selection of a depository bank or banks.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE MEMBERS OF THE ACTON HOUSING AUTHORITY, AS FOLLOWS:

Section 1. The Authority shall enter into a Development Fund Agreement with the Middlesex Institution for Savings in the form submitted at this meeting and hereby designated as Document No. 1-81 in the Document Book, and the Chairman, or Vice Chairman, is hereby authorized to attest the same.

Section 2. The officers of this Authority shall be, and they are hereby authorized and directed, on and after the execution of said agreement by the respective parties thereto, to do and perform on behalf of the Authority all acts and things required of the Authority to perform fully all of its obligations thereunder.

Section 3. This resolution shall take effect immediately,

Joe Mercurio moved that the foregoing resolution be adopted as introduced and read, which motion was seconded by Paul Der Ananian, and upon roll call the "Ayes" and "Naves" were as follows:

AYES


NAYES

Paul Der Ananian  
 Joe Mercurio  
 James Sargent  
 Marlin Murdock

-0-

- C. The Board reviewed and discussed the selection of six architectural firms to meet with the Authority January 26 and February 2. The six firms selected were:
- |                           |                           |
|---------------------------|---------------------------|
| 1. Architectural Endeavor | 4. Hughes & McCarthy      |
| 2. DiNisco Associates     | 5. E. R. Racek Architects |
| 3. Eisenberg Haven        | 6. Arrowstreet            |
- D. Advisory Board was selected and an alternate were chosen:
- |                  |                   |
|------------------|-------------------|
| 1. Mildred Brady | 6. Peg Hartman    |
| 2. Ann Anderson  | 7. Kathy Maslanka |
| 3. Ruth Stearns  | 8. Ralph Peek     |
| 4. Dave Deloury  | Alternate         |
| 5. Wit Mowry     | 1. Phyllis Biron  |
- E. Marlin Murdock moved to implement his memo of January 13, 1981 outlining the functions and responsibilities of the Citizens Advisory Committee. Paul Der Ananian seconded adoption of this proposal. Vote was unanimous. Jim Sargent, Marlin Murdock, and Betty McManus will meet with the Committee Monday at 6:30 P.M. for orientation of the members.
5. Motion made to adjourn at 10:33 P.M.
6. Special Meeting for purpose of interviewing architects on Monday, 26 January 1981, 7:30 P.M. at 68 Windsor Avenue.

Respectfully submitted,



Naomi E. McManus  
Executive Director  
Acton Housing Authority

## ACTON HOUSING AUTHORITY

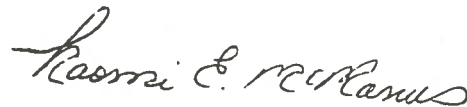
Minutes of Regular Meeting, 7:00 P.M., 2 February 1981, 68 Windsor Avenue

Attendance: Paul Der Ananian, Joseph Mercurio, Marlin Murdock, James Sargent, Betty McManus, Barbara Yates/Acton Housing Authority  
Mary Reed, Jean Schock/League of Women Voters  
Ann Anderson, Mildred Brady, Dave DeLoury, Peggy Hartman, Kathy Maslanka, Whit Mowry, Ralph Peek, Ruth Stearns/Citizens Advisory Committee

Absent: Ann Courtright/Acton Housing Authority

1. Interview of architectural firms
  - A. Hughes and McCarthy
  - B. E. R. Racek
2. Selection of Schier, Schier & Graham for legal services on 667-2 and 705-1
3. Selection of two appraisal firms for 667-2 and 705-1
  - A. Jonathon Avery
  - B. Harold Ledard
4. Selection of Hughes and McCarthy for architectural service of new grant (667-2 and 705-1)
5. Motion made to adjourn Regular Meeting and move into Executive Session to discuss termination of tenant at Windsor Green and 707 subsidy tenant.
6. Next Regular Meeting 7:30 P.M., 23 February 1981, 68 Windsor Avenue.

Respectfully submitted,



Naomi E. McManus  
Executive Director  
Acton Housing Authority