

ACTON HOUSING AUTHORITY

Minutes of Regular Meeting, 7:30 P.M., 15 December 1980, 68
Windsor Avenue

Attendance: Paul Der Ananian, Joseph Mercurio, Marlin Murdock,
James Sargent, Betty McManus, Barbara Yates/Acton
Housing Authority
Mary Reed/League of Women Voters
Bruce Stamski/Consulting Civil Engineer
Reporter from Acton Minuteman

Absent: Ann Courtright/Acton Housing Authority

1. Minutes of Regular Meeting of 17 November 1980 were approved.
2. Minutes of the Special Meeting of 8 December 1980 were approved.
3. Treasurer's Report deferred - Mr. Mercurio will report on Part II of the Employee's Handbook on January 5, 1981.
4. Mr. Mercurio introduced Bruce Stamski, a Civil Engineer, to the Board. Mr. Stamski discussed Acton's Grant of 20 units and possible site selections.
5. Executive Director's Report
 - A. Discussion of a lawyer to be placed on retainer for \$1200 a year was deferred. The Board will monitor the expense of legal fees for a six month period.
 - B. Three-day Seminar Housing Quality Training Session:
The Board was informed of HUD's policy change for inspecting units to be subsidized under the Section 8 Rental Program. The purpose for the change is to standardize the inspections of all rental units under HUD and to clearly explain the PHA's responsibilities to assure decent, safe, and sanitary housing. Discussion followed on the new HUD Inspection Form, HUD's standards on lead base paid, the pros and cons of the Authority's staff inspecting alone or in conjunction with the local Board of Health. The Board took the matter under advisement and instructed the Executive Director to request formal notification of when the Authority must implement the changes.
 - C. Building I and the Community Building are now working on off-peak hours. There have been a few complaints that the apartments and the Community Building have not been as warm. The staff will monitor the temperature in the Community Room and a few apartments during the next few weeks.

5. Old Business

- A. 667-2 and 705 Grant Award by EOCD: As of December 24, 1980 at 3:00 P.M. all architects interested in being considered for this project must submit their intentions to the Authority. On January 5, 1981, the Board will select seven or eight architects for a personal interview with the Board.
- B. A discussion of the importance of the Board to function as a whole unit with all members being advised of the current status of the project followed. As decisions are needed in the future weeks, Special Board Meetings should be called to deal with specifics.

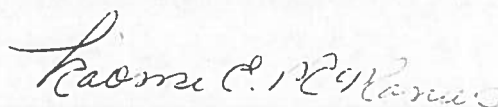
6. New Business

- A. Formation of Advisory Committee:
Marlin Murdock made a motion to establish a seven member Advisory Committee following the guidelines set by EOCD. Motion was seconded by Jim Sargent. All members voted in favor of motion. The Board instructed the Executive Director to contact the following citizens and/or Boards to ask if they would allow their names to be placed in consideration for the Advisory Committee. On January 5, 1981, the Board will choose seven members to work on the Advisory Committee from among the following:

Members of 667-1 Advisory Committee
League of Women Voters
Council on Aging
Board of Selectmen
Corrine Orcutt
Ann Anderson
Ruth Stearns
Dave Deloury
Kevin Sweeney
Father Sheehan
Don Biron - Phyllis Biron
Frank Nichols
Pat McNamara

7. Motion made to adjourn at 9:40 P.M.
8. Next regular meeting will be on 5 January 1981 at 7:30 P.M.

Respectfully submitted,



Naomi E. McManus
Executive Director
Acton Housing Authority