

ACTON BOARD OF HEALTH  
MINUTES  
JUNE 1, 1993

RECEIVED & FILED  
DATE Feb 8, 1994  
Barbara Brown  
for TOWN CLERK, ACTON

MEMBERS PRESENT: Bill McInnis (Chairman)

Mark Conoby

STAFF PRESENT: Doug Halley (Health Director)

Mary Ellen Mayo (Nursing Administrator)

OTHERS PRESENT: Jean Worfolk (P.A.C.)

Julia Stevens (FANS)

Ruth Porter (FANS)

Rita Dolan (FANS)

Carol Gilbert (Fitchburg St.)

The meeting opened at 7:30 p.m.

NURSING SERVICE DISCUSSION:

Bill McInnis opened the discussion with a brief update on feed back from the Selectmen and the Town Manager. An outline for a plan of review was discussed. It was suggested that the group seek to get on to the nearest available meeting with the Selectmen. The concept of what is the perfect Nursing Service was discussed. Perception of benefits at this point in time was stressed. Values listed as important were continuity and familiarity.

Ms. Gilbert suggested listing guiding assumptions and to develop a test model of an agency. The development of unchangeable assumptions would create the foundation for any future agency. Given the past experience of the agency what assumptions are essential, what assumptions are beneficial but not essential and what assumptions are desirable but not required.

The following assumptions were developed by the group:

1. Providing personal consistent Home Service Care to Acton residents.
2. Provide a safety net of Home Care Services for residents without insurance or other payment systems.
3. Provide preventive Health Care Services.
4. Insure safe day care through timely routine inspections.
5. Provide coordination of Health Care Services to town residents.
6. Responsiveness to Community Health needs.
7. Timely recognition and remedial action to local health concerns.
8. Retention and Promotion of proactive, community oriented, highly qualified health personnel, who are current in the practice.
9. Provide cornerstone for development and function of an integrated Health Care Network.

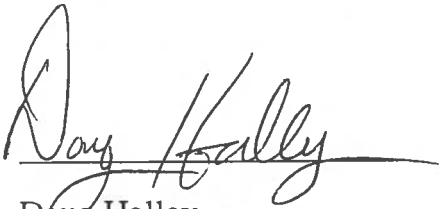
10. Leadership in Public Health Care Education.

11. Operate a financially viable service.

12. Assure accountability to Town.

Mr. McInnis agreed to draft a letter memo to the Board of Selectmen and to distribute it to all group members for comment. The next meeting was scheduled for July 6, 1993 at 7:30 p.m. in Room 126.

Respectfully Submitted

A handwritten signature in cursive script that reads "Doug Halley". The signature is written in black ink and is positioned above the printed name.

Doug Halley

Health Director

A handwritten signature in cursive script that reads "William McInnis". The signature is written in black ink and is positioned above the printed name.

William McInnis

Chairman