

3/11/85

ACTON HOUSING AUTHORITY

Minutes of Regular Meeting, 4 February 1985, 7:30 PM, 68 Windsor Avenue

Attendance: Joseph Mercurio, James Sargent, Marlin Murdock, Leah Nazarian, Barbara Yates, Betty McManus, Anne Puzella, Ann Hosmer/Acton Housing Authority

1. Marlin Murdock, Chairman, called the meeting to order at 7:30PM.
2. Minutes of Regular Meeting, 21 January 1985, were approved.
3. Cash Dispersements approved.
4. Executive Director's Report
 - A. Year end reports for State and Federal Programs made available to Board for review. The Authority returned \$772.00 in overpayment to HUD for fiscal year ending 12/31/84.
 - B. EOCD has notified the Authority that they are administrating one Section 8 Certificate Holder located in the Acton area.
 - C. Retroseal, a door and window seal company, will be conducting an audit on the windows and sliding doors at Windsor Green in the near future. The results of their audit findings will discussed at a future Board Meeting.
 - D. EOCD's Modernization Program Guide is available at the Authority's office for Board Members review.
 - E. EOCD's 1985 Construction Handbook is available for Board's review.
 - F. The Executive Director has met with the Tenants' Organization to assist them in restructuring their organization.
 - G. Board informed that there is not a problem with the off-peak electricity rate provided by Boston Edison.

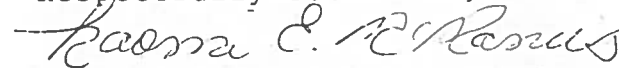
New Business

- A. Barbara Yates moved that the Executive Director resubmit 1984's Section 8 Application for 35 Certificates for fiscal year 1985. Joe Mercurio seconded and all Members voted in favor.

- B. Executive Director updated the Board on the 667-2/705-1 Complex. Issues still pending are:
1. DPW approval of access road onto Route 2A
 2. Blackstone Utility Easement Agreement
 3. Moody Easement Agreement
 4. EOCD's final approval of Construction Drawings and Spec book submitted by Hughes & MacCarthy
- C. EOCD has forwarded the Authority's Proposal for Chapter 689 Funds to DMH's Central Office for their review.
- D. HUD has sent confirmation that the Authority is conforming to regulations on rent reasonableness as requested in the 24 month Section 8 Audit finding.
- E. Marlin Murdock discussed his decision to seek re-election for another five (5) year term as a Board Member on the Acton Housing Authority.

The Regular Meeting was adjourned at 8:40PM.

Respectfully submitted,



Naomi E. McManus
Executive Director